



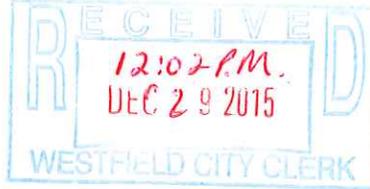
CITY OF WESTFIELD MASSACHUSETTS
Westfield Fire Commission
Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085



Albert J. Masciadrelli
Fire Commissioner

December 29, 2015

Ms. Karen Fanion, City Clerk
Office of the City Clerk
City Hall
59 Court Street
Westfield, Massachusetts 01085



To whom it may concern:

MEETING NOTICE
WESTFIELD FIRE COMMISSION
DATE

January 04, 2016 – Monday

City of Westfield
City Hall
59 Court Street
Meeting Room 201
Westfield, MA

TIME

1900 hrs. [7:00 PM]

Westfield Fire Commission
Albert J. Masciadrelli, Chairman

Albert J. Masciadrelli

// Electronic Signature //

City of Westfield, Massachusetts
Westfield Fire Department

Cc: Acting/Mayor Elect Brian Sullivan, Fire Commissioner Patrick Olearcek, Fire Commissioner Carlo Bonavita,
Westfield Fire Chief Mary Regan

Public Posting: December 29, 2015
AJM



Westfield Fire Commission

(hereinafter "WFC")

Westfield Fire Department

(hereinafter "WFD")

Meeting Agenda & Guide

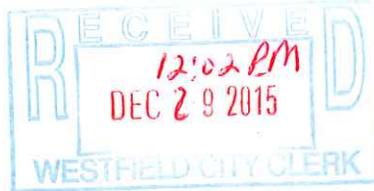


Date: January 04, 2016

Location: City Hall
59 Court Street
Westfield, MA

Room Number: 201

Time: 7:00 pm (1900 hrs.)



Meeting Called to Order: Chairman's Statement on the requirements of the Open Meeting Law (M.G.L. Chapter 30A, § 18-25) notably recoding of open meetings is as follows: *Any person may make a video or audio recording of this open session of the Westfield Fire Commission (hereinafter "WFC") meeting or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Also, this WFC meeting is being electronically audio recorded by the WFC Chair. Is there any other person in attendance recording this WFC meeting presently either by audio or video electronic means?*

1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner Patrick F. Olearcek
- Fire Commissioner Carlo Bonavita

2. READING OF THE RECORD OF:

- a) WFC December 07, 2015 Meeting Session Minutes – *Fire Commission*

3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*
- b) Late Communications – *Fire Commission/Fire Chief*
- c) Letters & Communications – *Fire Commission/Fire Chief*
 - 1. Office of the Fire Chief – Vacation January 2016 - Status
 - 2. Office of the Fire Chief – Vacation February 2016

Submitted by
Fire Commission Chairman, A. J. Masciadrelli
December 29, 2015
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3. Letter from PERAC 'WFD Firefighter Bourgeois - EMT' update
– *Fire Commission/Fire Chief*
4. Deputy Fire Chief James Kane, letter, pending retirement,
pending discussion to be at 'Item 5. d) of Special Business' –
Fire Commission/Fire Chief
5. Local 1111 Grievance 'Step 1', WFC a notification of pending
action only - received notification 28 December 2015 – *Fire
Commission/Fire Chief*
 - 1) Grievance Number 12262015
 - a. Employee Firefighter - Paramedic Terry Goodrich

5. SPECIAL SESSION BUSINESS:

- a) HRD Certification Civil Service List Number 03148 – *Fire
Commission/Fire Chief City Clerk Ms. Karen Fanion*
 1. Firefighter Status – Appointing Authority
 - 1) Candidate (s) for a WFD Firefighter {EMT Basic
Credential's
 - a. Oath of Office - Mr. Eric J. Liptak
- b) FY15 WFD City Annual Report – *Fire Commission/Fire Chief*
 1. Annual Report for Commissioner Olearcek
- c) Update on fire fatality, 23 December 2015, on Mill Street {Westfield,
MA – *Fire Commission/Fire Chief*
- d) Deputy Fire Chief James Kane – EMT pending retirement action items –
Fire Commission/Fire Chief
 1. Discussion on filling position (s)
 2. Creation of Fire Captain vacancy with appointment
- e) Report on upcoming intent of possible retirements before July 2016 – *Fire
Commission/Fire Chief*
 - Firefighter - EMT Bourgeois
 - Firefighter - EMT Texeira
 - Firefighter - EMT Sklarsky
- f) Academy Recruits Status/progress reports – *Fire Commission/Fire Chief*

6. OLD BUSINESS:

- a) HRD Certification Civil Service List Number 03064 – *Fire Commission*
 1. Conditional Offer of Employment status

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Fire Commission Chairman, A. J. Masciadrelli
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- 1) Candidate Mr. Nicholas Tillman (for a WFD Firefighter {Paramedic Credential's

7. NEW BUSINESS:

- a) N/A

8. REPORTS FROM THE WFD & WFC:

- a) Apparatus/Ambulance/Vehicle Integrity, Support Equipment, Facility & Communications Integrity Status/Report – *Fire Commission/Fire Chief*
 1. “WFD Little River Fire Station 2” renovation up-grades Updated Information discussions
- b) ‘Personnel Out of Work Report’ (Executive Session if warranted) – *Fire Commission/Fire Chief*
 1. WFD Personnel (Sick and Injury)

9. CLOSING REMARKS:

- a) Fire Commission/Fire Chief

10. EXECUTIVE SESSION:

- a) Reserves the right to go into executive session if any subject matter warrants it.

11. WFC MEETING ADJOURNMENT:

NOTE: *Please call Fire Commissioner Albert Masciadrelli 413.575.4502, The WFD’s, Fire Chief Mary Regan request any adjustment or clarification.*

Westfield Fire Commission
City of Westfield, Massachusetts
Albert J. Masciadrelli, Chairman

Albert J. Masciadrelli

// Electronic Signature //

Fire Commissioner Secretary Patrick Olearcek, Fire Commissioner Carlo Bonavita
Fire Chief Mary Regan

WESTFIELD FIRE COMMISSION

Fire Commissioner
Albert Joseph Masciadrelli,
Chairman

COMMUNICATIONS

Bu. 413.572.6330 or Cell 413.575.4502
Fax : 413.572.6308
Email: albert.masciadrelli@cityofwestfield.org

ADDRESS

Westfield Fire Department
34 Broad Street
Westfield, MA 01085-3577