



# Westfield Fire Commission

(hereinafter "WFC")

## Westfield Fire Department

(hereinafter "WFD")



### Meeting Agenda & Guide

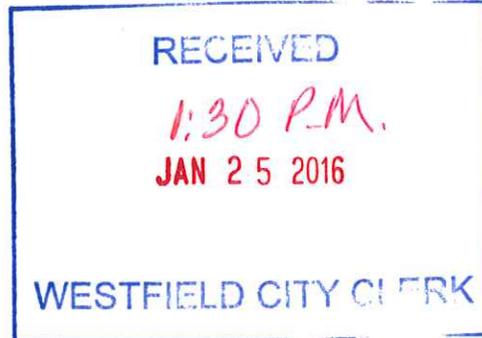
#### \*Revision A Item 7 c) New Business

**Date:** February 01, 2016

**Location:** City Hall  
59 Court Street  
Westfield, MA

**Room Number:** 201

**Time:** 6:00 pm (1800 hrs.) Note Time Change



**Meeting Called to Order:** Chairman's Statement on the requirements of the Open Meeting Law (M.G.L. Chapter 30A, § 18-25) notably recoding of open meetings is as follows: *Any person may make a video or audio recording of this open session of the Westfield Fire Commission (hereinafter "WFC") meeting or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Also, this WFC meeting is being electronically audio recorded by the WFC Chair. Is there any other person in attendance recording this WFC meeting presently either by audio or video electronic means?*

#### 1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner Patrick F. Olearcek
- Fire Commissioner Carlo Bonavita

#### 2. READING OF THE RECORD OF:

- a) WFC January 04, 2016 Meeting Session Minutes – *Fire Commission*
- a) WFC January 04 Executive Session Minutes – *Fire Commission*

#### 3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

#### 4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*
- b) Late Communications – *Fire Commission/Fire Chief*
- c) Letters & Communications – *Fire Commission/Fire Chief*
  - 1. Office of the Fire Chief – *Vacation February 2016*

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## 5. SPECIAL SESSION BUSINESS:

- a) HRD Certification Civil Service List Number 03064 – *Fire Commission*
  - 1. Conditional Offer of Employment status
    - 1) Candidate Mr. Nicholas Tillman (for a WFD Firefighter {Paramedic Credential's
      - a. **Item 10** of the Agenda 'Executive Session'

## 6. OLD BUSINESS:

- a) HRD Certification Civil Service List Number 03148 – *Fire Commission/Fire Chief*
  - 1. Firefighter Status
    - 1) WFD Firefighter {EMT Basic Credential's
      - a. Firefighter Eric J. Liptak
- b) FY15 WFD City Annual Report – *Fire Commission/Fire Chief*
  - 1. Annual Report for Commissioner Olearcek
    - 1) Any comments
- c) Academy Recruits Status/progress reports – *Fire Commission/Fire Chief*

## 7. NEW BUSINESS:

- a) Local 1111 Grievance Number 12262015 – *Fire Commission/Fire Chief*
  - 1. Grievance Number 12262015
    - 1) Received 01.08.2016
      - a. Employee Firefighter - Paramedic Terry Goodrich
        - a) **Item 10** of the Agenda 'Executive Session'
- b) WFC Regular Schedule Meeting 'Time Change' *Fire Commission/Fire Chief*
  - 1. 1800 hours (6:00 pm) from 1900 hours (7:00 pm)
- c) \*Transfer Letter Request Date: 01.16. 2016
  - 1. Firefighter Jack Johnson

## 8. REPORTS FROM THE WFD & WFC:

- a) Apparatus/Ambulance/Vehicle Integrity, Support Equipment, Facility & Communications Integrity Status/Report – *Fire Commission/Fire Chief*
  - 1. "WFD Little River Fire Station 2" renovation up-grades Information discussions

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b) 'Personnel Out of Work Report' (Executive Session if warranted) – *Fire Commission/Fire Chief*

1. WFD Personnel (Sick and Injury)

## 9. CLOSING REMARKS:

a) Fire Commission/Fire Chief

## 10. EXECUTIVE SESSION:

a) Reserves the right to go into executive session if any subject matter warrants it.

## 11. WFC MEETING ADJOURNMENT:

**NOTE:** *Please call Fire Commissioner Albert Masciadrelli 413.575.4502, The WFD's, Fire Chief Mary Regan request any adjustment or clarification.*

Westfield Fire Commission  
City of Westfield, Massachusetts  
Albert J. Masciadrelli, Chairman

*Albert J. Masciadrelli*

*// Electronic Signature //*

Fire Commissioner Secretary Patrick Olearcek, Fire Commissioner Carlo Bonavita  
Fire Chief Mary Regan

### WESTFIELD FIRE COMMISSION

Fire Commissioner  
Albert Joseph Masciadrelli,  
Chairman

### COMMUNICATIONS

Bu. 413.572.6330 or Cell 413.575.4502  
Fax : 413.572.6308  
Email: [albert.masciadrelli@cityofwestfield.org](mailto:albert.masciadrelli@cityofwestfield.org)

### ADDRESS

Westfield Fire Department  
34 Broad Street  
Westfield, MA 01085-3577

Submitted by  
Fire Commission Chairman, A. J. Masciadrelli  
January 25, 2016 Rev. A  
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