

# Westfield DPW-Parks and Recreation Commission Meeting

Monday, February 22, 2016

Time: 7:00 p.m.

Location: City Hall - 59 Court St. - Room 315

REVISED

## Commissioners

Sara Unger, Secretary -Ward 1

Dawn Sienkiewicz-Ward 2

Vincent Olinski-Ward 3

Robert Veronesi-Pro Tempore-Ward 4

Martin Nunez-Ward 5

Renee Wroth-Ward 6

Kenneth Magarian, Chairperson, At Large

Kimberly Irzyk-At Large

Dave Billips, Director of Public Works (Dept. Head)

Jim Blascak, Program Coordinator

## Agenda

Meeting called to order

- ❖ Ken Magarian, Chairperson

Approval of Minutes

- ❖ From the meeting of January 11, 2016

Public Participation

- ❖ Cheryl Crowe

Old Business

New Business or Items for Discussion

- ❖ Cheryl Crowe, Hampton Ponds Playground
- ❖ Commission shall annually in the month of February, organize by electing a Chairman, Secretary, and Pro-Tempore per section 11-15 Organization
- ❖ Email-Happy Daley, Assistant City Auditor-Authorized signature form for David Billips and Francis Cain. Also, commissioners need to vote whom Dave designates to add to authorized signature form in an emergency, extended absence or disability. All items except invoices.
- ❖ Purchasing - Contract Signature Authorization form for David Billips and Francis Cain.
- ❖ Dave Billips-Women's Temperance Park railings and photos by Fran Cain, Assistant Director

Items for Action

- ❖ Chairman, Secretary and Pro-Tempore February 2016 – January 2017.
- ❖ Approval of authorized signature form for David Billips, Director of Public Works and Francis Cain, Assistant Director of Public Works and designee.
- ❖ Approval of Purchasing Contract Authorization form with range of authority "All" for David Billips, Director of Public Works (Dept. Head), and Francis Cain, Assistant Director of Public Works.

Reports

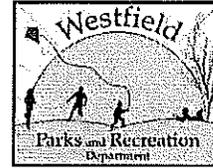
- ❖ Dave Billips or Jim Blascak

Next Board Meeting

- ❖ Monday, March 21, 2016

Adjournment



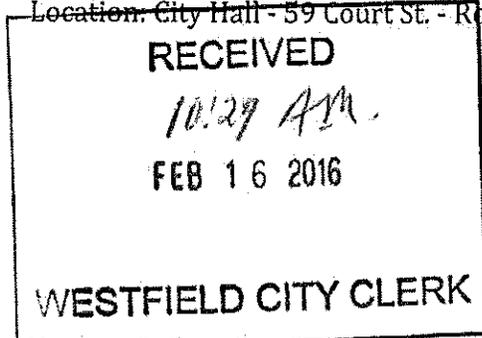


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Kimberly Irzyk - At Large  
Dave Billips, Director of Public Works (Dept. Head)  
Jim Blascak, Acting Deputy Supt. of Parks

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