



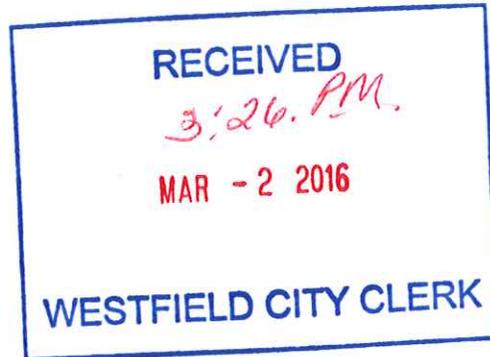
**CITY OF WESTFIELD MASSACHUSETTS**  
**Westfield Fire Commission**  
**Westfield Fire Department**  
**34 Broad Street**  
**Westfield, Massachusetts 01085**



Albert J. Masciadrelli  
Fire Commissioner

March 01, 2015

Ms. Karen Fanion, City Clerk  
Office of the City Clerk  
City Hall  
59 Court Street  
Westfield, Massachusetts 01085



To whom it may concern:

**MEETING NOTICE**  
**WESTFIELD FIRE COMMISSION**  
**DATE**

**March 07, 2016 – Monday**

**City of Westfield**  
**City Hall**  
**59 Court Street**  
**Meeting Room 201**  
**Westfield, MA**

**TIME**  
**Note TIME Change**  
**1800 hrs. [6:00 PM]**

Westfield Fire Commission  
Albert J. Masciadrelli, Chairman

*Albert J. Masciadrelli*

*// Electronic Signature //*

City of Westfield, Massachusetts  
Westfield Fire Department

Cc: Mayor Brian Sullivan, Fire Commissioner Patrick Olearcek, Fire Commissioner Carlo Bonavita, Westfield Fire Chief Mary Regan

**Public Posting: January 29, 2015**  
AJM



# Westfield Fire Commission

(hereinafter "WFC")

## Westfield Fire Department

(hereinafter "WFD")

### Meeting Agenda & Guide

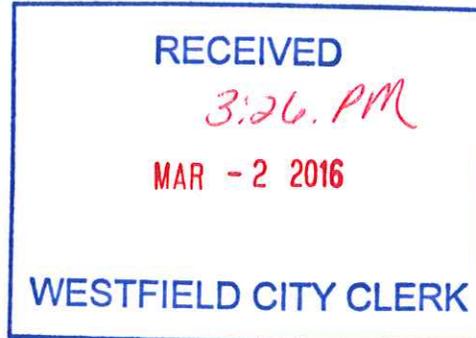


**Date:** March 07, 2016

**Location:** City Hall  
59 Court Street  
Westfield, MA

**Room Number:** 201

**Time:** 6:00 pm (1800 hrs.)



**Meeting Called to Order:** Chairman's Statement on the requirements of the Open Meeting Law (M.G.L. Chapter 30A, § 18-25) notably recoding of open meetings is as follows: *Any person may make a video or audio recording of this open session of the Westfield Fire Commission (hereinafter "WFC") meeting or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Also, this WFC meeting is being electronically audio recorded by the WFC Chair. Is there any other person in attendance recording this WFC meeting presently either by audio or video electronic means?*

#### 1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner Patrick F. Olearcek
- Fire Commissioner Carlo Bonavita

#### 2. READING OF THE RECORD OF:

- a) WFC February 01, 2016 Meeting Session Minutes – *Fire Commission*
- a) WFC February 01, 2016 Executive Session Minutes – *Fire Commission*

#### 3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

#### 4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*
- b) Late Communications – *Fire Commission/Fire Chief*
- c) Letters & Communications – *Fire Commission/Fire Chief*

# Westfield Fire Commission

## Westfield Fire Department Meeting Agenda & Guide

### 5. SPECIAL SESSION BUSINESS:

- a) HRD Certification Civil Service List Number 02569 – *Fire Commission/Fire Chief City Clerk Ms. Karen Fanion*
  - 1. Deputy Fire Chief City Oath of Office – Appointing Authority
    - 1) Appointment to Deputy Fire Chief
      - a. Deputy Fire Chief Patrick Kane Jr.
      - b. Deputy Fire Chief Eric Bishop
  - 2. Fire Captain City Oath of Office – Appointing Authority
    - 1) Appointment to Fire Captain
      - a. Fire Captain Keith Supenski
      - b. Fire Captain Christopher Kane
- b) HRD Certification Civil Service List Number 03538 – *Fire Commission/Fire Chief*
  - 1. Firefighter Interview Candidates
    - 1) Working Title: Firefighter {Basic Emergency Medical Technician (hereinafter EMT) Credential's
      - a. Mr. Willard J. Kopatz
      - b. Mr. Zack G. Florek
      - c. Mr. Nicholas J. Gezotis

### 6. OLD BUSINESS:

- a) WFD 'Rules & Regulations for the Government & Discipline'
  - 1. Process purpose to establish an up-dated and compressive document – *Commission/Fire Chief*
    - 1. Up-date status
- b) HRD Certification Civil Service List Number 03064 – *Fire Commission*
  - 1. Conditional offer of Employment – Appointing Authority
    - 1) Mr. Eric Liptak WFD
    - 2) Working Title - Firefighter {Paramedic Credential's
    - 3) Elements of Condition of Offer Status

### 7. NEW BUSINESS:

- a) Review status of all Civil Service List
  - 1. Warranted action items if deemed necessity
- b) Contract agreements between the City and the WFD Supervisors Association; namely the Deputy fire Chief – *Fire Commission/Fire Chief*
  - 1. Process/status up-date

# Westfield Fire Commission

## Westfield Fire Department Meeting Agenda & Guide

- c) Contract agreements between the City and the Firefighters Local 1111 –  
*Fire Commission/Fire Chief*
  - 1. Process/status up-date
- d) Contract agreement between the City and the American federation of State,  
County and Municipal Employees AFL-CIO, State Council 93, Local 346,  
35 Hour Unit – *Fire Commission/Fire Chief*
- e) Info regarding FY17 Budget processes – *Fire Commission/Fire Chief*

### 8. REPORTS FROM THE WFD & WFC:

- a) Apparatus/Ambulance/Vehicle Integrity, Support Equipment, Facility &  
Communications Integrity Status/Report – *Fire Commission/Fire Chief*
  - 1. “WFD Little River Fire Station 2” renovation up-grades  
Information discussions
- b) ‘Personnel Out of Work Report’ (Executive Session if warranted) – *Fire  
Commission/Fire Chief*
  - 1. WFD Personnel (Sick and Injury)

### 9. CLOSING REMARKS:

- a) Fire Commission/Fire Chief

### 10. EXECUTIVE SESSION:

- a) Reserves the right to go into executive session if any subject matter  
warrants it.

### 11. WFC MEETING ADJOURNMENT:

Westfield Fire Commission  
City of Westfield, Massachusetts  
Albert J. Masciadrelli, Chairman

*Albert J. Masciadrelli*

// Electronic Signature //

Cc: Mayor Brian Sullivan, Fire Commissioner Secretary Patrick Olearcek, Fire Commissioner  
Carlo Bonavita, Fire Chief Mary Regan

#### WESTFIELD FIRE COMMISSION

Fire Commissioner  
Albert Joseph Masciadrelli,  
Chairman

#### COMMUNICATIONS

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#### ADDRESS

Westfield Fire Department  
34 Broad Street  
Westfield, MA 01085-3577

Submitted by  
Fire Commission Chairman, A. J. Masciadrelli  
March 01, 2016  
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