



Westfield-Barnes  
REGIONAL AIRPORT

**COMMISSION MEETING**

**Thursday, May 12th, 2016 – 6:00PM**

Airport Administration Building Conference Room  
110 Airport Road, Westfield, MA 01085

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2:01 PM

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WESTFIELD CITY CLERK

**AGENDA**

- I. Approve: Any Outstanding Regular/ Special Minutes
- II. Public Participation – 3 minute time limit per item unless extended by Commission
- III. Airport Activities
  - A. Runway 2/20 Update
  - B. NCP Draft Submittal To Commission (conference call with Mr Joe Czech)
  - C. Whip City Update
  - D. Advancement Office Solar Update
  - E. Cersosimo Land Update
  - F. Rental Car Space Update
  - G. Airport Master Plan
  - H. Fireworks
  - I. Security System Update
  - J. HVAC Update
  - K. Snow Blower Auction
  - L. Tax Validation Process
  - M. Finance Committee Briefing Review (Tax Revenue / Part 139 Costs)
  - N. Vote on MassDOT Assurances and State Grant for Security Upgrades to Gates
  - O. FAA Inspection Reminder (May 18-19, 0900 In-brief, 1:00PM Out-brief)
  - P. Rectrix Update
  - Q. Legal Update
  - R. Manager PSA and Action Plan
- IV. Capital Improvement / Airfield Construction / Land
  - A. Electrical Vault / Drainage Assessment / Underdrain Project
- VI. Fiscal and Airport Use Reports
  - A. Air Traffic
  - B. Revenue / Expenses / Budget / Taxes
  - C. Insurance Claim Status
  - D. Equipment / Lighting
  - E. Leases
- VII. Executive Session (If Required for legal or lease discussions)