



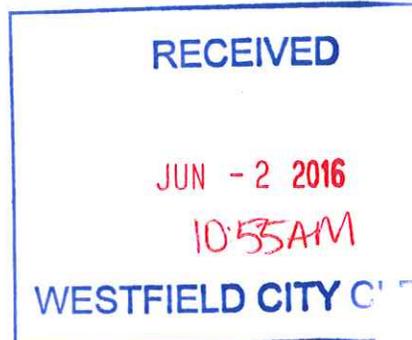
**CITY OF WESTFIELD MASSACHUSETTS**  
**Westfield Fire Commission**  
**Westfield Fire Department**  
**34 Broad Street**  
**Westfield, Massachusetts 01085**



Albert J. Masciadrelli  
Fire Commissioner

June 02, 2016

Ms. Karen Fanion, City Clerk  
Office of the City Clerk  
City Hall  
59 Court Street  
Westfield, Massachusetts 01085



To whom it may concern:

**MEETING NOTICE**  
**WESTFIELD FIRE COMMISSION**  
**DATE**

**June 06, 2016 – Monday**

**City of Westfield**  
**City Hall**  
**59 Court Street**  
**Meeting Room 201**  
**Westfield, MA**

**TIME**  
**1800 hrs. [6:00 PM]**

Westfield Fire Commission  
Albert J. Masciadrelli, Chairman

*Albert J. Masciadrelli*

*// Electronic Signature //*

City of Westfield, Massachusetts  
Westfield Fire Department

Cc: Mayor Brian Sullivan, Fire Commissioner Patrick Olearcek, Fire Commissioner Carlo Bonavita, Westfield Fire Chief Mary Regan

**Public Posting:** June 02, 2016  
AJM



# Westfield Fire Commission

(hereinafter "WFC")

## Westfield Fire Department

(hereinafter "WFD")

### Meeting Agenda & Guide

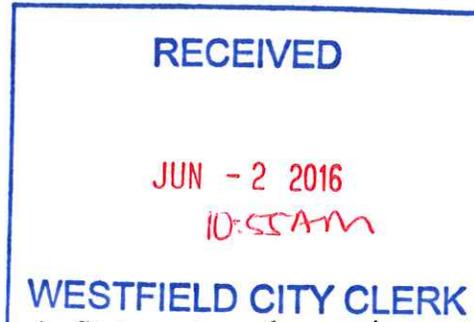


**Date:** June 06, 2016

**Location:** City Hall  
59 Court Street  
Westfield, MA

**Room Number:** 201

**Time:** 6:00 pm (1800 hrs.)



**Meeting Called to Order:** Chairman's Statement on the requirements of the Open Meeting Law (M.G.L. Chapter 30A, § 18-25) notably recoding of open meetings is as follows: *Any person may make a video or audio recording of this open session of the Westfield Fire Commission (hereinafter "WFC") meeting or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Also, this WFC meeting is being electronically audio recorded by the WFC Chair. Is there any other person in attendance recording this WFC meeting presently either by audio or video electronic means?*

#### 1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner Patrick F. Olearcek
- Fire Commissioner Carlo Bonavita

#### A) READING OF THE RECORD OF:

- a) WFC May 02, 2016 Regular Session Minutes – *Fire Commission*
- b) WFC Executive Session Minutes {N/A – *Fire Commission*}

#### 3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

#### 4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*
- b) Late Communications – *Fire Commission/Fire Chief*
- c) Letters & Communications – *Fire Commission/Fire Chief*

# Westfield Fire Commission

Westfield Fire Department  
Meeting Agenda & Guide

## 5. SPECIAL SESSION BUSINESS:

- a) 'Awards of Certificates of Recognition & Medals'; Issued by: 'Western MA Emergency Medical Services' – *Fire Commission/Fire Chief*
  - 1. Recipients are as follows:
    - 1) Fire Captain Paul Lentini
    - 2) Firefighter Connor Hedge
    - 3) Firefighter Niles Lavalley
    - 4) Firefighter Keith Lemon
    - 5) Firefighter Matt Marchesi
    - 6) Firefighter Jack Johnson {transferred - Plymouth, MA 'FD'}
- b) MA Fire Academy Class (Springfield Campus) September 2016– *Fire Commission/Fire Chief*
  - 1. Firefighter scheduled attendance are as follows:
    - 1) Firefighter Willard Kopatz
    - 2) Firefighter Zack Florek
    - 3) Firefighter Nicholas Gezotis
- c) MA Fire Academy Graduation Ceremony (Springfield Campus) June 07, 2016 – *Fire Commission/Fire Chief*
  - 1. Graduates Firefighters are as follows:
    - 1) Firefighter Eric Liptak
    - 2) Firefighter Michael Sedlak

## 6. OLD BUSINESS:

- a) Contract agreements between the City and the Firefighters Local 1111 – *Fire Commission/Fire Chief*
  - 1. Process/status up-date
- b) Contract agreements between the City and the WFD Supervisors Association; namely the Deputy fire Chief – *Fire Commission/Fire Chief*
  - 1. Process/status up-date
- c) "WFD Little River Fire Station 2" renovation up-grades Information strategy discussions – *Fire Commission/Fire Chief*
  - 1. 'City Finance sub Committee' presentation process outcome
    - 1) Date: June 02, 2016
  - 2. 'City Council' presentation process outcome
    - 1) Date: June 02, 2016
- d) Status and Info regarding FY17 Budget processes – *Fire Commission/Fire Chief*
- e) HRD Certification Civil Service List Number 03318 {Fire Captain, overall temporary filled vacancies status – *Fire Commission/Fire Chief*

# Westfield Fire Commission

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## 7. NEW BUSINESS:

- a) Department Historical Personnel Photo initiative – *Fire Commission/Fire Chief*
- b) Upcoming Grant initiatives – *Fire Commission/Fire Chief*
- c) City ‘Contract Signature Authority’ document approval – *Fire Commission*

## 8. REPORTS FROM THE WFD & WFC:

- a) Apparatus/Ambulance/Vehicle Integrity, Support Equipment, Facility & Communications Integrity Status/Report – *Fire Commission/Fire Chief*
- b) ‘Personnel Out of Work Report’ (Executive Session if warranted) – *Fire Commission/Fire Chief*
  - 1. WFD Personnel (Sick and Injury)

## 9. CLOSING REMARKS:

- a) Fire Commission/Fire Chief

## 10. EXECUTIVE SESSION:

- a) Reserves the right to go into executive session

## 11. WFC MEETING ADJOURNMENT:

Westfield Fire Commission  
City of Westfield, Massachusetts  
Albert J. Masciadrelli, Chairman

*Albert J. Masciadrelli*

// Electronic Signature //

Cc: Mayor Brian Sullivan, Fire Commissioner Secretary Patrick Olearcek, Fire  
Commissioner Carlo Bonavita, Fire Chief Mary Regan

### WESTFIELD FIRE COMMISSION

Fire Commissioner  
Albert Joseph Masciadrelli,  
Chairman

### COMMUNICATIONS

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### ADDRESS

Westfield Fire Department  
34 Broad Street  
Westfield, MA 01085-3577

Submitted by  
Fire Commission Chairman, A. J. Masciadrelli  
June 01, 2016  
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