



City of Westfield, Massachusetts

DEPARTMENT OF PUBLIC WORKS

TO: Mayor Brian Sullivan

FROM: John E. Sullivan
Chairman, Board of Public Works

DATE: July 13, 2016

SUB: August meeting

For the past number of years the Board of Public Works has not held their monthly meeting in August for the following reasons. It is the slowest month for business to come before the Board and also due to vacation scheduling for members and those reporting to us.

Therefore we will be following that same procedure this year, but if need be and an emergency meeting is necessary we will try and form a quorum.

Have a great summer.

cc: Board members, Mark Cressotti, David Billips, City Clerk, Council President Brent Bean, Councilor O'Connell