

RECEIVED

REGULAR MEETING OF THE WESTFIELD HOUSING AUTHORITY

FEB 22 2016

January 12, 2016

WESTFIELD CITY CLERK

I The meeting was called to order at 6:00 P.M. in the Authority office by Chairperson Murphy with the following members present: Commissioner Murphy, Commissioner Murray, Commissioner Mulligan and Commissioner Meyer. Also present: Daniel J. Kelly, Executive Director and Thomas Fanion, Operations Manager Maintenance. At this time the Chairperson announced that no video or audio recording was being made of this meeting.

II Upon the motion of Commissioner Mulligan and seconded by Commissioner Murray it was
VOTED: That the minutes of the Regular meeting of December 8, 2015 be approved as printed.

III BILLS

1. Bills pertaining to the Revolving Account were read and upon the motion of Commissioner Murray and seconded by Commissioner Meyer it was
VOTED: That all bills be paid.

2. Bills pertaining to Project 400-C were read and upon the motion of Commissioner Mulligan and seconded by Commissioner Meyer it was
VOTED: That all bills be paid.

3. Bills pertaining to Project 689-C were read and upon the motion of Commissioner Meyer and seconded by Commissioner Murray it was
VOTED: That all bills be paid.

IV COMMITTEE REPORTS

1. Upon the motion of Commissioner Mulligan and seconded by Commissioner Meyer it was
VOTED: to accept the Treasurer's Report.

2. Upon the motion of Commissioner Murray and seconded by Commissioner Mulligan it was
VOTED: to accept the Consolidated Expenditure report.

3. Upon the motion of Commissioner Meyer and seconded by Commissioner Murray it was
VOTED: to accept the trial balances for all programs – 400-C, 689, MRVP, General Fund, HUD Section 8, Modernization.

VIII NEW BUSINESS

1. Certificate of Final Completion – Fire Alarms (Ely, McGinn) DHCD No: 329053 - Upon the motion of Commissioner Mulligan and seconded by Commissioner Meyer it was
VOTED: to approve the Certificate of Final Completion and approve final payment of \$10,094.00 for the Fire Alarm replacement at Ely and McGinn Apartments. Upon a roll call vote, passed 4 to 0.

Ayes

Nays

Commissioner Murphy
Commissioner Murray
Commissioner Mulligan
Commissioner Meyer

2. Low Bid Approval Carport Ceiling Replacement (WH) DHCD No: 329060
Upon the motion of Commissioner Murray and seconded Commissioner Meyer it was
VOTED: to award the above captioned Construction Contract to R.A.C. Builders, Inc. of Agawam, MA the lowest eligible bidder, in the amount of \$295,540.00 (includes Alternate #1). Upon a roll call vote, passed 4 to 0.

Ayes

Nays

Commissioner Murphy
Commissioner Murray
Commissioner Mulligan
Commissioner Meyer

3. Certificate of Substantial Completion – 2nd Elevator DHCD No: 329046 –
Upon the motion of Commissioner Meyer and seconded by Commissioner Mulligan it was
VOTED: to approve the Certificate of Substantial Completion for the above captioned project.

IX ADJOURNMENT

Upon the motion of Commissioner Meyer and seconded by Commissioner Murray it was

VOTED: to adjourn at 6:21 pm.


Daniel J. Kelly
Executive Director and Secretary