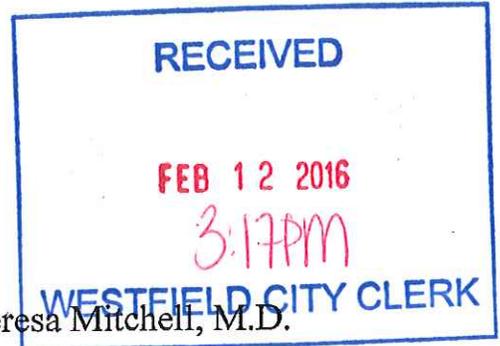




City of Westfield, Massachusetts  
Health Department

Board of Health Meeting  
January 13, 2016



Present: Juanita Carnes, Chair Michael Paquette Teresa Mitchell, M.D.

Ms. Carnes opened the meeting at 6:05pm. The minutes of the December 16, 2015 meeting were accepted as printed. No one was present for the public participation portion of the meeting. The Board began discussing items on the agenda.

*Introduction*

Health Director Mr. Rouse introduced the newest staff member to the Board, Cheryl McMordie, who was recently hired as the new head clerk for the department.

*Signature Authorization*

Mr. Rouse informed the Board that the Auditing Department requires that the Board vote to allow Cheryl McMordie to sign payroll, invoices, etc. in his absence. A motion was made and seconded to approve Cheryl McMordie as a signatory in his absence.

*The vote was as follows:*

Mitchell – Yes

Carnes – Yes

**PUBLIC PARTICIPATION:**

None scheduled.

**PUBLIC HEALTH:**

*Polystyrene Disposable Food Container draft regulation proposal*

A draft of the regulations was given to the Board. It was discussed that there should be no reason why restaurants can't comply within the time period given. The Board mentioned in whatever documentation the restaurants receive it should be encouraged to start looking for alternatives to Polystyrene.

A motion was made to accept the draft regulations with removal of section F effective September 1, 2016.

*The vote was as follows:*

Paquette – Yes  
Carnes – Yes  
Mitchell – Yes

*Upcoming Flu Clinic*

The Health Department will be holding a flu clinic on February 3, 2016 from 10-12pm at Our Lady of Blessed Sacrament.

**ENVIRONMENTAL HEALTH:**

*Radon Awareness*

Free radon kits with flu shot will be provided as available at the upcoming flu clinic. A brochure with radon information has been made. Mr. Rouse mentioned that the radon program previously has proven to be very successful and many homeowners are interested in the Radon awareness.

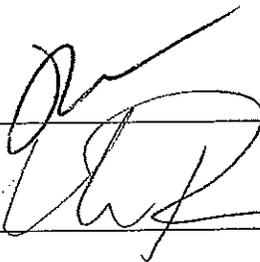
**INSPECTIONAL SERVICES:**

*Choke Saving Certification Discussion*

The director of Public Health has informed the Board that the Medical Reserve Corps. will be helping those who need to take the class for anti-choking certification required by restaurants. Further information will be available soon.

With no further items on the agenda to discuss, Ms. Carnes adjourned the meeting at 7:20 p.m.

Minutes approved by:

  
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