City of Westfield, Massachusetts
OFF STREET PARKING COMMISSION

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MAR 17 2016
WESTFIELD CITY CLERK

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OFF-STREET PARKING COMMISSION
Monday, December 7, 2015 meeting, 6:00 P.M.,
59 Court Street, City Hall, Room 315A, Westfield, MA

MINUTES

Meeting was called to order at 6:03 p.m.

Commissioner Reynolds was absent. It was noted by the secretary that Ms Reynolds called the office today and reported she is resigning as of January 1, 2016, due to health issues. The secretary stated she will inform the Personnel Director of the resignation.

No public participation was heard.

Regular Meeting:

1. A discussion was held regarding Commissioner Tomestic's request to amend the new parking lot signs planned for the Reader 1 and Reader 3 parking lots. Commissioner Tomestic would like to add the new Gas Light logo to the signs.

   It was agreed that the secretary will provide a photo of the Gaslight logo and the new signs artwork for review at the next meeting.

Secretarial reports/updates:

1. The secretary stated that there was no updates on the pending Ordinance language change. The Law Dept. is still working on confirming the parking lot parcels that were surplused to WRA.

2. The secretary stated she attended a PVTA meeting last week. It was noted that demolition of the Flahive building is scheduled for early January 2016. The demolition will take two to three months. Once complete the construction

of the new transportation building will follow. It was stated that parking spaces in the north section of the Arnold East lot will be lost to the project.

3. The secretary reported that the Gaslight Project is moving forward. Arnold Street is receiving concrete sidewalks this week. The School and Church Street areas are open to traffic. The new drive-thru area, which was the Arnold West lot, is almost complete.

4. The secretary stated that Mountain View Landscaping has completed 50% of the fall cleanup. The company will complete the cleanup this Wednesday. Mountain View only needs to install the snow stakes in the lots and once complete will be ready for this winter plowing season.

Administrative Business:

1. A motion was made by Commissioner Tomestic to approve the monthly bills as presented.
2. A motion was made by Commissioner Sesti to approve the minutes of November 18, 2015.

The next meeting of the Commission was scheduled for January 27, 2016.

With no further business the meeting adjourned at 6:42 p.m.

Approved: