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February 1, 2016

Educational Planning & Technology Subcommittee Meeting

WESTFIELD CITY CLERK

A meeting of the Educational Planning & Technology Subcommittee of the Westfield School Committee was held on Monday, February 1, 2016 at 6:30 pm. The meeting was held in the City Council Chambers, City Hall, 59 Court Street. Members present by roll call were: Mrs. Cindy Sullivan, Mr. Kevin Sullivan, and Mr. Ramon Diaz. School Committee members Mr. Jeffrey Gosselin and Mrs. Diane Mayhew were present. Dr. Suzanne Scallion, Mrs. Jennifer Willard, Mrs. Susan Dargie, Mrs. Pamela Kotarski, and Mr. Justin Baker were present.

At 6:31 pm Mrs. Sullivan called the meeting to order.

1. Public participation, excluding personnel: none
2. Discussion of the Westfield Public Schools 2016-2017 school year calendar
Dr. Scallion stated that the calendar before them was in draft form.

The calendar was discussed and reviewed. A recommendation was made for the Administration to share the 2016-2017 school year calendar with the Union. A recommendation will be brought forward to the full committee at the March 7, 2016 regular meeting.

3. Any other business that may properly come before the subcommittee: none

At 6:58 pm Mr. Diaz moved, Mr. Sullivan seconded to adjourn the meeting. All were in favor.

Cindy Sullivan, Chairman
Educational Planning & Technology Subcommittee

A report on this meeting given to the school committee at the February 1, 2016 meeting. Approved by school committee members at the 3-7-2016 school committee meeting.



Cindy Sullivan, Chair
Educational Planning & Technology Subcommittee

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail.

2. The second part of the document outlines the various methods used to collect and analyze data. These methods include interviews, surveys, and focus groups, each of which has its own strengths and limitations.

3. The third part of the document describes the process of identifying and measuring the variables of interest. This involves a careful selection of indicators that are both relevant and reliable.

4. The fourth part of the document discusses the challenges of conducting research in a complex and dynamic environment. These challenges include limited resources, changing priorities, and the need for flexibility in the research design.

5. The fifth part of the document concludes by emphasizing the importance of transparency and accountability in the research process. This involves clearly documenting all steps and decisions, and being open to criticism and feedback.