



---

**Westfield Redevelopment Authority Meeting**

---

**February 2, 2016**

---

Municipal Building, 59 Court Street, Westfield, MA, Room 315

---

8:00 AM.

---

MEMBERS PRESENT

STAFF

MEMBERS ABSENT

Kathy Witalisz, Chair

Joseph Mitchell, City Advancement Officer

William Parks, Vice Chair

Christine Fedora, Office Manager

Mark Morin

Ali Salehi

Others in attendance: Cal Annino, Council for the WRA  
Tom Woodson, Prospective new member

---

1.) The above members were in attendance.

---

2.) Approval of January 5, 2016 meeting minutes.

Member Salehi MOTIONED, seconded by Member Morin to approve the minutes as submitted. Chair Witalisz asked if there was any discussion. With no further discussion, the minutes were approved as submitted. All in favor. None opposed. MOTION PASSES.

---

3.) Welcome New Nominated WRA Member

Chair Witalisz welcomed the new nominated member of the WRA. Mr. Tom Woodson, is a retired colonel of the Marine Corps and served 30 years. He moved to Westfield with his wife and will be a welcomed addition to the WRA. His appointment will be coming up on Thursday at the City Council meeting.

---

4.) WRA 2016 Financial Summary

City Advancement Officer Joe Mitchell gave a summary of the finances to the members. He informed the members the \$20,000.00 appropriation from the city is now in the WRA's account. Currently there is \$51,648.01 in the account.

---

5.) Update: Elm Street URP / PVTA Project

Prior to beginning the discussion Member Salehi commended City Advancement Officer Mitchell on the beautiful presentation he gave to the Council at their last meeting.

- a. Parcel B Transfer  
Vote to Execute Transfer

City Advancement Officer Joe Mitchell explained to members they need to vote to execute a transfer of parcel 1b. The Board needs to vote to clarify the language of the transfer and ensure the transfer of the parcels is done properly. He noted the changes that occurred are the property drawing dates of June 29<sup>th</sup> to November 9<sup>th</sup> as well as the square footage of the property is 24,870, the Board needs to move forward with a vote to allow the Chair the authority to sign and transfer the property. After discussion the Board voted that:

VOTED: That the Westfield Redevelopment Authority accept a Quitclaim Deed from the City of Westfield for a parcel of land identified as Parcel 1B and shown on a plan entitled "Plan of Land in Westfield, Massachusetts owned by Pioneer Valley Transit Authority and City of Westfield" dated November 9, 2015 prepared by Holmberg & Howe, Inc., said parcel 1B containing 24,870 square feet, more or less; and

VOTED: That the Westfield Redevelopment Authority convey said Parcel 1B, by Quitclaim Deed, to the Pioneer Valley Transit Authority for such consideration As is shown on such Quitclaim Deed; and

VOTED: That Kathleen M. Witalisz, Chairperson of the Westfield Redevelopment Authority, is hereby authorized and directed to sign, acknowledge and deliver said Quitclaim Deed, and such other documents, instruments and certifications as said Chairperson may deem necessary or desirable in order to effectuate the purposes of these votes and the conveyance to the Pioneer Valley Transit Authority.

Member Salehi MOTIONED, seconded by Member Morin to accept proposal as presented. All In favor. None opposed. MOTION carries.

b. City Council Presentation

City Advancement Officer Joe Mitchell informed the members he made the presentation to the Council updating them as to the status of the WRA.

c. Potential Free Cash Appropriation

City Advancement Joe Mitchell informed the Board he has had discussions with the Mayor and it is the Mayor's intention to utilize free cash in the amount of \$289,300.00 to be used for the Romani property, relocation and demolition of the Bowling Alley, as well as 2 additional appraisals, legal fees, as well as 10% contingency. He noted these properties would be taken by eminent domain, the Mayor will write a letter to the council informing them he wishes to use 289,300 from free cash to the WRA account for the above, he noted 7 votes are required from the council.

Member Salehi excused himself at 8:24. There not being a quorum the Board adjourned the meeting at 8:24. All in Favor.