



Commissioners  
Christopher Mowatt, Chr.  
Edward Diaz  
Alice Dawicki

# City of Westfield, Massachusetts

RECEIVED LICENSE COMMISSION

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## LICENSE COMMISSION MEETING MONDAY, FEBRUARY 8, 2016 MINUTES

Meeting convened at 6.02 p.m.

All Commissioners were present.

Westfield News was present and stated that they will be transcribing notes during the meeting.

A motion was made by Commissioner Dawicki seconded and unanimously VOTED to approve the January 11, 2016 minutes as presented.

Next meeting scheduled for March 14, 2016

No public participation was heard.

### REGULAR MEETING.

1. F.L. Roberts and Company, Inc. d/b/a Westfield Sunoco, 88 – 90 South Maple Street, requesting to sell growlers at the location.

Present was Janice Lea, employee of FL Roberts and Company, Inc. who stated the following:

- Would like to sell growlers 64 oz bottle.
- More like a 6 pack of beer.
- These will be placed in the cooler where the 12 packs of beer are stored. Not on the floor.
- They have had multiple requests from their customers to sell them.

Commissioner Dawicki stated the reason they put a restriction of no single beer sales is because the Commission was concerned with the location of the establishment, many children in the area and theft.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to amend the license to allow the sale of single containers of 64oz or greater.

Janice Lea stated the following,

- She is the new beer and wine category manager for the company and wants to make sure they receive approval on any idea product that could be questionable to sell.
- They are looking to sell wine that comes in a box that is equivalent to three 5.6oz glasses of wine.
- This wine comes in a box about the size of a single can of beer.
- It will be stored with the wine on the floor and not in a cooler.
- They currently sell this product in their other stores and is very popular.
- They have a 100% ID check.

Commissioner Dawicki stated that if they approve this request they might as well say that single can sales of beer is also ok. She feels strongly that singles attract underage patrons to steal.

Chairman Mowatt stated that in his opinion this falls into the category of a single can sales and he prefers that it not be sold.

Commissioner Diaz stated he was in agreement.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to not allow the sale of this wine at the licensed location.

2. 413 Auto Repair & Auto Sales requesting a Class 2 Auto license at 128 Meadow Street.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to table this request till the March 14, 2016 meeting due to the applicant not in attendance.

3. A one day wine & malt application from Westfield On Weekends for a Networking meeting to be held on February 9, 2016 from 6pm to 8 pm at 105 Elm Street in the art gallery.

Diana McClean representative of Westfield on Weekends was present and stated.

- Hosting on behalf of the Economic Development Council of Western Mass for the Plug into the Creative Economy Event.
- This will be the 5<sup>th</sup> time they will be hosting this event.
- It is open to the public. There are about 20-30 people who usually attend.
- They are looking to give each person 2 free drink coupons.
- They will be offering wine, soda, water and food.
- She should receive the liquor liability binder from Cassin Insurance by tomorrow.

- They will be checking ID's themselves.
- They have never had any underage patrons in attendance in the past.
- The event will be in a confined space of the gallery.
- They will not give a drink ticket out to someone who they are not familiar with.

It was noted that the applicant is a non-profit and asking that the fee be waived.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to approve the one day request and to waive the fee contingent upon receiving the liquor liability.

4. The following monthly police incidents were reviewed and filed.

- Whip City Brew #15-42770 12-31-15
- Whip City Brew #16-17 1-1-16
- The Hangar #16-98 1-1-16
- Maple Leaf #16-221 1-3-16
- Panda House #16-279 1-3-16
- Westwood #16-344 1-4-16

- The Nook #16-1443 1-14-16

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send a letter to the licensee thanking them for the actions of their bartender.

- Whip City Brew# 16-2709 1-25-16

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send a letter to the licensee congratulating the actions of their bartender by reaching out to the WPD to confirm 2 ID's.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send copies of The Nook and Whip City Brew's letter to the Westfield Licensee Association.

A motion was made by Commissioner Diaz, seconded and unanimously VOTED to send a letter to Sgt. Hall thanking him of his communications to the commission on licensee's good actions with a copy to Chief Camerota.

5. A discussion was held regarding the Alcohol Compliance process.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to have the secretary reach out to Chief Camerota and ask for his input on how he would like to advertise the alcohol compliance checks.

## LATE COMMUNICATION:

1. A one day wine & malt application from Sodexo at Westfield State University for a special event in the banquet facility at Scanlon Hall on Thursday, February 11, 2016 from 5pm to 9pm.

The secretary stated that all paperwork is in place.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to approve the one day request.

2. A letter from Chief John Camerota from the Westfield Police Department was reviewed.

The secretary stated that Officer Gamache who is our current Auto Agent Representative is retiring this week.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to accept the letter from Chief Camerota designating Officer Joseph Stoyak to conduct inspections of licensed premises in the City of Westfield in accordance with Massachusetts General Laws Annotated, Chapter 140, Sections 66 and 67.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send a letter to Officer Gamache thanking him for all his years of service to the Commission.

## ADMINISTRATIVE BUSINESS

1. The Commission reviewed Shenanigan's list of requirements which were to:
  - a. Provide a list of all certified Crowd Manager Employees.
  - b. Proof of Installation of a "kill switch" controlled by the establishment to stop the music provided by DJ's.
  - c. A written punitive action plan to be enforced by the licensee to employees who are found to be in violation of the establishment's occupancy load and/or fail to protect patrons from safety or fire hazards.

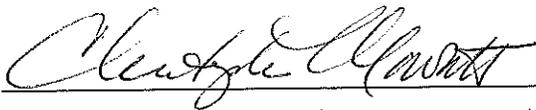
The secretary stated that the only item still missing is the written punitive action plan.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to accept the list of certified Crowd Managers and proof of the installation of a "kill switch" controlled by the establishment to stop the music provided by the DJ's.

A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send a letter to the licensee requesting the punitive action plan be submitted by the next License Commission meeting of March 14, 2016.

2. The secretary informed the Commission that she received the ABCC approval on the change of corporate officers of the Westfield Moose Lodge.
3. The secretary informed the Commission that the revised compliance check guidelines have been posted to the website and each licensee was mailed a letter notifying them to download the revised guidelines and review with their staff.
4. A motion was made by Chairman Mowatt, seconded and unanimously VOTED to approve the monthly bills as presented.
5. A motion was made by Chairman Mowatt, seconded and unanimously VOTED to send a letter to St. Joseph's Club and the Westfield Son's of Erin reminding them to update their current corporate officers with the Commission and the ABCC..

With no further business the meeting adjourned at 7.06 p.m.



Christopher Mowatt - Chairman      Approved.

