

WATER RESOURCES DEPARTMENT

The Board of Water Commissioners met in open session on Tuesday, March 1, 2016. The meeting convened at 7:00 p.m. in the Westfield Municipal Building, Room 201.

Those in attendance were: Water Commissioners Ronald Cole, Chair; Matthew Barnes, Secretary; Michael Burns, Sr., Member; Public Works Director David Billips; Water Resources Systems Engineer Charles Darling; Deputy Wastewater Superintendent Jeff Gamelli; Budget Analyst Joanna Williams; City Engineer Mark Cressotti; Recording Secretary Angela Bolduc.

PUBLIC PARTICIPATION: None

AGENDA ITEMS:

1040 East Mountain Rd. – Water Abatement

Resident Tammy Zabil stated there was a leak in the underground piping after the meter pit resulting in a higher than normal consumption for the March and June quarters of 2015. The resident presented the board with documentation indicating the materials used to fix the leak themselves.

Motion made by Commissioner Barnes to approve a onetime water abatement for 1040 East Mountain Road in the amount of \$1,105.92. Motion seconded by Commissioner Burns. Motion approved.

28 West Silver St. (Westfield Boys and Girls Club) – Water Abatement

A broken water line was discovered in an obscured pool filter area located in a pit. This resulted in a higher than normal consumption for the October quarter of 2015. The line has been repaired and documentation of these repair were submitted with the Abatement Application.

Motion made by Commissioner Barnes to approve a onetime water abatement for 28 West Silver Street in the amount of \$711.45. Motion seconded by Commissioner Burns. Motion approved.

26 Noble Ave. – Water lien Abatement

The house at 26 Noble Ave was demolished due to a fire and the land was sold to 24 Noble Ave. Fiscal 2014 Bills No. 32333 and 336230 for water service to 26 Noble were issued after the service had been cut and capped. There was also an outstanding miscellaneous bill (306029) for service provided by the Water Division to cut and cap the service line. Since the property had been sold before the bill had been paid, the commission agreed to abate Bill No. 306029 in its entirety.

Motion made by Commissioner Barnes to approve a water abatement for 26 Noble Ave in the amount of \$235.00. Motion seconded by Commissioner Burns. Motion approved.

Motion made by Commissioner Barnes to approve an adjustment to Miscellaneous Bill No.306029 in the amount of \$682.06. Motion seconded by Commissioner Burns. Motion approved.

78 Main St. – Water Abatement

An abatement request for higher than normal consumption due to leakage during the July 2015 billing quarter for 78 Main Street (Walgreens) was discussed. The tenant stated in the abatement application that there was an undetected leak under the concrete of 80 Main St. This water service line was repaired and documentation to this effect was presented with the abatement application.

Motion made by Commissioner Barnes to approve a onetime water abatement for 78 Main Street in the amount of \$1,459.90. Motion seconded by Commissioner Burns. Motion approved.

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5 Gary Dr. – Water Abatement

Resident Donald Dion addressed the Board stating that he had a much higher than normal consumption for the October 2015 billing quarter. The Board noted that the billing in question was for the summer months and that he has had high consumption for this same billing period in a number of previous years. The board requested to defer this request until after the April quarter has been billed so that the average usage can be determined .

Updated Water Abatement Policy form

Motion made by Commissioner Burns to approve the Water Abatement Policy and form as written as of March 1, 2016 with revisions; on page 1 to add a reference to a pool on the property and on page 2, policy No. 11, to remove the word(s) “eliminate” and “without notice”. Motion seconded by Commissioner Barnes, Motion Approved

RH White Change Order No. 5

Change Order No. 5 to the Granville Reservoir Raw Water pipeline and Hydro Turbine project was presented. This change order covered additional services performed by R H White including painting an existing water inlet pipe and filter piping, pipeline debris removal and testing.

Motion made by Commissioner Barnes to approve Change Order No. 5 awarded to RH White in the amount of \$8,753.84. Motion seconded by Commissioner Burns. Motion approved.

RH White Change Order No. 6

Change Order No. 6 to the Granville Reservoir Raw Water pipeline and Hydro Turbine project was presented. This change order was for the cost for Eversource to provide witness test for the hydro turbine startup.

Motion made by Commissioner Barnes to approve Change Order No. 6 awarded to RH White in the amount of \$443.95. Motion seconded by Commissioner Burns. Motion approved.

Overtime Reports – The February Overtime Reports were given to the Commissioners. The Board had no questions regarding the reports.

Approval of Minutes

Motion made by Commissioner Burns to approve the minutes as written for the February 2, 2016 meeting of the Board of Water Commissioners; with the exception of a modification. Ronald Cole’s name was removed as he was not present during the February meeting Motion seconded by Commissioner Barnes, Motion Approved

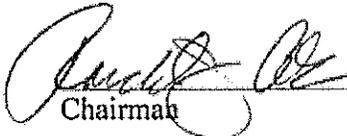
Project updates – Director Billips informed the Board that he would be meeting with State Officials the following week to help determine if Siemens can perform the meter installation project under an energy savings contract. It was noted that the grant awards had still not been awarded for the water source protection land grant program. The carbon offset project is on hold pending resolution of Holyoke’s issue with the Memorandum of Agreement for the collaborative project.

Joanna Williams informed the Board of the plans to celebrate drinking water week with an open house at the treatment plant.

The next meeting of the Board of Water Commissioners will be on Tuesday, April 5, 2016.

Adjourn

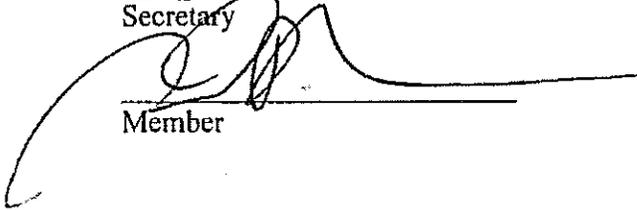
Motion made by Commissioner Barnes to adjourn; Motion seconded by Commissioner Burns, Motion approved. ADJOURN: 8:29 P.M.



Chairmah



Secretary



Member

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