

WATER RESOURCES DEPARTMENT

The Board of Water Commissioners met in open session on Tuesday, April 5, 2016. The meeting convened at 7:00 p.m. in the Westfield Municipal Building, Room 201.

Those in attendance were: Water Commissioners Ronald Cole, Chair; Matthew Barnes, Secretary; Michael Burns, Sr., Member; Public Works Director David Billips; Water Resources Systems Engineer Charles Darling; Deputy Wastewater Superintendent Jeff Gamelli; Budget Analyst Joanna Williams; City Engineer Mark Cressotti; Recording Secretary Angela Bolduc.

**PUBLIC PARTICIPATION:** None

**AGENDA ITEMS:**

**Report from Inspector General**

Department of Public Works Director, David Billips discussed the Commonwealth of Massachusetts board and commissions responsibilities. Highlighting areas of Fiduciary duties, Ethics, Public Records Law, Open Meeting Law, Fraud and Penalties.

**Gas Light – Gagliarducci Construction Change Order 10**

The Contractor has suggested substituting the planned granite cobblestone pavers through the central corridor of the district with brick similar to the crosswalks on Elm Street. This would be at a \$15,000 credit which would be used to offset other needed adjustments. Deferred to next meeting at the request of the City Engineer

**32 Noble Ave. – Vacant apartment Abatement**

This residence is uninsurable due to contaminated soil. Department of Public Works Director, David Billips advised the board that this account should be billed as commercial. The abatement would fall under the authority of the Department of Public Works commission. The issue will be investigated further.

**42 Radission Lane. – Water Abatement**

It was determined that the abatement request for higher than normal consumption was due to a sprinkler system leakage during the months of May through to August. The board historically does not abate summer month's usage.

Motion made by Commissioner Burns to deny the abatement request for 42 Radission Lane. Motion seconded by Commissioner Barnes. Motion approved.

**519 Southampton Rd. – Water Abatement**

It was determined that the abatement request for higher than normal consumption during the months of June through September did not have enough supporting documentation as to possible cause. The board historically does not abate summer month's usage.

Motion made by Commissioner Burns to deny the abatement request for 519 Southampton Road. Motion seconded by Commissioner Barnes. Motion approved.

**44 Park St. – Water Abatement**

It was determined that the abatement request for higher than normal consumption during the months of January through February did not have enough supporting documentation as to possible cause. The board historically does not abate requests received past 60 days of the bill date.

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Motion made by Commissioner Burns to deny the abatement request for 44 Park Street. Motion seconded by Commissioner Barnes. Motion approved.

### **Budget Discussion**

The board reviewed the Budget Expenditures spreadsheets presented by the Department of Public Works Director, David Billips.

**Overtime Reports** – The March Overtime Reports were given to the Commissioners. The Board had no questions regarding the reports.

### **Approval of Minutes**

Motion made by Commissioner Burns to approve the minutes as written for the March 1, 2016 meeting of the Board of Water Commissioners. Motion seconded by Commissioner Barnes, Motion Approved

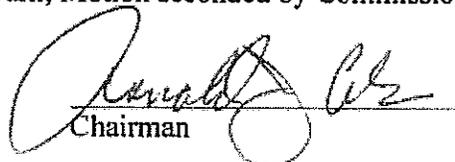
### **Project updates –**

The Board was informed that the Winchell Dam removal project was out to bid and that the only hold up at present is the Mass Historical Commission. The Army Corps of Engineers will not issue the permit for removal until Mass Historical Commission has signed off. Director Billips is working on resolving that issue. The Fixed Network Meter reading system RFP responses have been evaluated and interviews are being scheduled with the top three firms. The City Council has approved a Memorandum of Agreement with City of West Springfield for the Carbon Sequestration project to move forward.

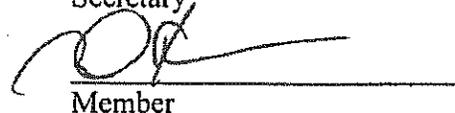
The next meeting of the Board of Water Commissioners will be on Tuesday, May 3, 2016.

### **Adjourn**

Motion made by Commissioner Barnes to adjourn; Motion seconded by Commissioner Burns, Motion approved. ADJOURN: 9:03 P.M.

  
Chairman

  
Secretary

  
Member