

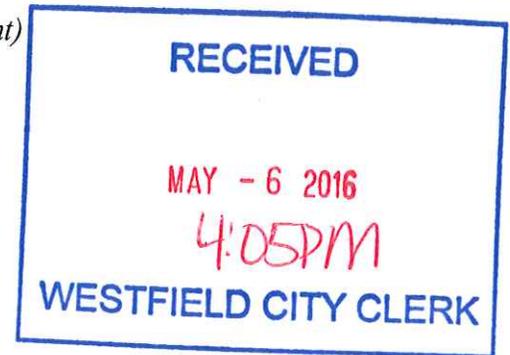


*Westfield*  
CULTURAL COUNCIL

Tuesday, May 8, 2016  
Westfield City Hall 59 Court Street Room 315  
7:00 p.m.

**MINUTES** of April 12, 2016

**Attendees:** Sylvia Abar (*member*)  
Katherine Bentrewicz (*membership applicant*)  
Becky Clark (*member*)  
Kathryn Graybill (*secretary*)  
Barbara James (*member*)  
Kathy Martin (*treasurer*),  
Candy Pennington (*Member*)  
Holly Robbins (*member*)  
Patricia Steele Perkins (*member*)  
Amy Tosi (*Chair*)  
Barbara Trant (*member*)



**Absentee(s):** Jeanine Braceland (*member*), Peter Demos (*member*), Susan Kingra (*member*)

**Guests:** None

The meeting was called to order by the Chair at 7:05 p.m.

**Public Participation:** None.

**Old Business:**

**Minutes** were reviewed. Corrections: Elli Meyer was a guest, not a member, so deleted from Absentee(s) and date of next meeting is Tuesday, May 10. Kathy Martin moved to approve with corrections, Barbara James seconded and the minutes were approved with corrections.

**Financial report** was presented by Kathy Martin for the period ending March 31, 2016. Candy Pennington moved to approve, Kathryn Graybill seconded and the report was approved.

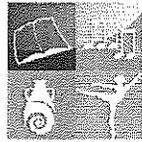
**Contact Information** for artistic partners was developed several years ago. Amy will forward that information to members for review and additional names.

**MCC required Survey**

**Badges for WCC members to wear at events:** Holly Robbins reported on her investigation of types and cost and there was a discussion of colors.

**Updates to Facebook and City website:** Amy emailed Rennata about Facebook but has not heard back. The contact people at the City website are Kaitlyn Bruce and Kevin Berienn and all of us





should email photos and blurbs to Amy who will send them on to update that website. There is a main page for meetings, agendas and minutes and a sub-page for events and photos.

The City website needs updated information on members, minutes and agendas. We also need to post event photos on the website.

**WCC Rail Trail Brick:** All members present contributed to the purchase of a brick.

***New Business:***

**Mayor Sullivan** contacted Amy to check on progress of WCC and all members felt that this was a good sign of future cooperation with the City.

**Vice-Chair Position:** Katherine Bentrewicz (membership applicant) has agreed to fill that position when her membership is approved. Kathryn Graybill moved to nominate her, Barbara James seconded and the motion was approved.

**Survey Creation and disbursement:** Becky Clark researched, developed and presented two possible surveys, received input from members and will make the alterations for distribution. She also created a Survey Monkey. The Survey will go on all public platforms around May 15, plus hard copies will be placed at locations such as the Athenaeum and YMCA. Amy will also do an article on the WCC for the newspaper in which the Survey will be mentioned in order to get as much input as possible.

**Committee Structure:** The development of formal committees was discussed, but the members thought it would be better, with so many new members, to allow the structure to evolve as needed.

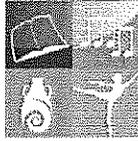
**Cultural Events:**

- Town & Gown meeting on April 19 at the Athenaeum.
- "Articulture," produced by Art Works/City Center Westfield, will be held April 30 from 10 a.m. to 10 p.m. at the Westfield Woman's Club and include local bands, visual and literary arts.
- Into the Arts will be held Friday, April 29 from 5 - 8:30 p.m. and Saturday, April 30 from 10 a.m. to 2 p.m. at North Middle School.
- "Arts on Elm" Art Walk, produced by WOW, will be held June 4. Discussion of WCC tent to encourage Survey completion - perhaps serve lemonade.
- WOW Concerts in Park Square will be June 16, July 21 and August 25. Volunteers are needed for all WOW events and are a good opportunity to provide a WCC presence in the community. Tricia Keefer is coordinating volunteers for these events.

**Next Meeting** will be June 14, 2016 at 7:00 p.m. at 59 Court Street, Room 315  
The meeting was adjourned at 8:25 p.m.

Respectfully Submitted,  
Kathryn Graybill, Secretary





Westfield  
CULTURAL COUNCIL

## Treasurer's Report For the Period ending April 30, 2016

\$ 24,038.99                      Balance March 31, 2016  
(does not include \$32.50 scholarship money)

Expenditures:  
\$ 2030.00                      G #7 , Fy16 Greater Westfield Choral Association

\$ 22,008.99                      Balance April 30, 2016

### Encumbered Funds:

\$22,293.00                      FY2016, 23 grants awarded  
\$ 2030.00                      G #7, Fy16 Greater Westfield Choral Association  
\$ 20263.00                      Balance April 30, 2016

### Unencumbered Funds

\$ 995.99                      State Administrative Funds, FY2016  
\$ 750.00                      Locally Raised Funds  
\$ 1,745.99                      Balance April 30, 2016

Total of Funds  
\$ 22,008.99

Respectively Submitted,

Kathy Martin