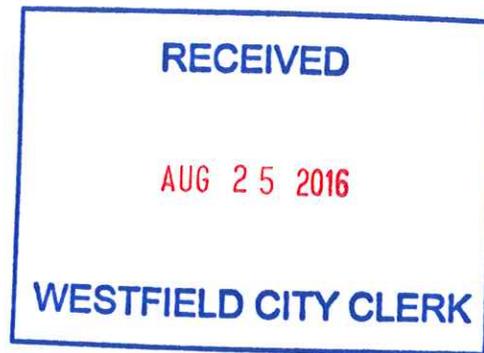


City of Westfield, Massachusetts

OFF STREET PARKING COMMISSION

Gary Tomestic, Chairman
Brian Hoose
Eli Meyer
Gianpaolo Sesti
Gail Yarmesky
Andrew Surprise, Council Liaison



CITY HALL
59 COURT STREET
WESTFIELD, MA 01085
Phone 572-6202
Fax 572-6332

OFF-STREET PARKING COMMISSION

Wednesday, July 20, 2016 meeting, 6:00 P.M.,
59 Court Street, City Hall, Room 201 Westfield, MA

MINUTES

Meeting was called to order at 6:00 p.m.

Present was: Chairman Gary Tomestic, Commissioner Brian Hoose, Commissioner Gail Yarmesky and Commissioner Eli Meyer.

Absent was: Commissioner Gianpaolo Sesti & Councilor Andrew Surprise.

Next commission meeting will be held on Wednesday, August 24, 2016

A motion was made by Commissioner Hoose, seconded and VOTED to approve the minutes of June 15, 2016 minutes as presented.

Public Participation:

None

Regular Business:

1. B-G Mechanical Service, Inc. requesting use of the Arnold Gravel Lot for a period of time due to work being done at the Westfield Gas & Electric.

Present was: Pat Levesque from the Westfield Gas & Electric and Doug Grant from B-G Mechanical Service.

Pat stated the following:

- They are upgrading their HVAC system at 100 Elm Street on the first floor office level. B-G Mechanical Service was awarded the job.

Doug stated the following:

- They need an outdoor staging area for a porta potty, 20' storage container and a 40 yard dumpster.
- Work is scheduled to start next week July 25th.
- They have approached Westfield Bank with no success along with Fontaine Corporation who is handing the PVTA lot.
- The only area that would work is the Arnold Gravel Lot.

A discussion was held with the Commissioners regarding limited parking in the downtown and the problems the commission would face losing spots to accommodate this request.

A motion was made by Chairman Tomestic, seconded and VOTED to look at the location in question with the G & E and B-G Mechanical Services Friday July 22nd at 9:30 in the Arnold Gravel Lot.

A possible special meeting will need to be scheduled after reviewing the location and request.

2. Request to relocate handicapped spaces in the Thomas Street Parking Lot.

The secretary informed the Commission that the Disability Commission met and voted to leave the Thomas Street Parking Lot as is. No further action is needed by the Commission.

Secretarial reports/updates:

1. The secretary stated that there were no updates on the pending Ordinance language change. The Law Dept. is still working on confirming the parking lot parcels that were surplus to WRA.
2. The secretary reported the following regarding the Gaslight Project:
 - a. Work is still being done on Summer and Spring Street. Those streets are closed to through traffic Monday through Friday 7am to 5pm until further notice.
3. The secretary reported the following regarding the remodeling of the Franklin Street Parking:
 - a. Parking lot is still 2/3 open.
 - b. This is still under construction so motorists must continue to use caution.
 - c. Do not enter signs have been installed at the former entrance of the Franklin Street lot from Elm Street. Motorists are not obeying to these signs and are still entering from Elm Street into the lot.
5. The secretary reported the following regarding maintenance of the Off Street Parking Lots:
 - a. Detail sweeps of lots:

- Lots were swept in the spring but they need to be done on a regular basis. We are still waiting for the revolving account amendment approval from City Council so the lots can be swept and picked up weekly.
- b. Monthly maintenance of lots:
 - The lots have all been mulched and the May & June weeding has been completed.
- c. Revolving account ordinance amendment:
 - This amendment is still waiting for council approval. The secretary will inform the commission when it has been approved.

Administrative Business:

1. A motion was made by Commissioner Yarmesky, seconded and VOTED to approve the monthly bills as presented.

With no further business the meeting adjourned at 7:00 pm.



Approved:
Chairman Tomestic

Acting Chairman Hoose

