



City of Westfield
Parks and Recreation Department
Commission Meeting
August 15, 2016

Commissioners Present: Ken Magarian, Vincent Olinski, Kimberly Irzyk,
Sara Unger, and Renee Wroth

Commissioners Absent: Martin Nunez and Dawn Sienkiewicz and Robert Veronesi

Staff Present: David Billips, Director of Public Works and
Jim Blascak, Program Coordinator

Meeting called to order at 7:02 p.m. with Ken Magarian presiding.

Motion made by Vincent Olinski, motion seconded by Kimberly Irzyk to accept the minutes of July 18, 2016. All in favor
Motion passed

Public Participation:

1. None

New Business or Items for Discussion:

1. Ken Magarian stated that Brent Bean did not attend the meeting for approval of Park Square and Park Square pavilion due to attending to his duties as Acting Mayor with the World Series. (Mayor Sullivan was away) Brent Bean wanted to bring the proposal forward for the "Westfield Go Scavenger Hunt" to get WSU students acquainted with downtown businesses. They would congregate at Park Square and participate in a scavenger hunt that would take them to local businesses. The event is part of the Westfield State University welcome back week.
2. Jessica Valentin, Embajadores-De-Cristo Church did not attend meeting for request of Park Square.
3. Ken stated that Mark Cressotti, City Engineer will be attending the next meeting in September, and this will be a good opportunity to discuss questions and concerns we may have regarding the use of the pavilions.

Old Business:

1. Soccer Supervisor hourly rate has been changed per the minimum wage increase by the State. Jim stated the hourly rate is now \$ 11.00 hr.

RECEIVED

2. Kim provided an update on Tom Sawyer open mic nights. She went by and saw about fifty people gathered on the Green.
3. Ken provided an update on a meeting with the Mayor's office after the big concert. Discussion about the damage to the park and pavilion. Suggestion to have staff or someone overlooking the pavilion during events to avoid the public going in and damaging the pavilion. Westfield on Weekends (WOW) will provide volunteers to staff the pavilion at the next concert.

Items for Action:

Motion made by Renee Wroth, to give Jim Blascak the authority to issue a permit to Jessica Valentin if he determines, based on additional information provided by Ms. Valentin, that her use of Park Square would be appropriate and consistent with Departmental guidelines. Motion seconded by Vincent Olinski.

Renee-yes, Sara yes, Kim, yes, Vincent yes, Ken yes. All in favor
Motion passed.

Motion made by Vincent Olinski to accept permit from Brent Bean, representing Westfield State University for use of Park Square and Park Square Pavilion for the "Westfield Go Scavenger Hunt" on Saturday, September 10. Motion seconded by Sara Unger.

Renee-yes, Sara yes, Kim, yes, Vincent yes, Ken yes. All in favor
Motion passed.

Reports-

1. Dave Billips informed the commission that a Deputy Superintendent has been approved in the budget for six months. He will review the job description and forward it to the commission for their review. Dave is looking for someone who can do some grant writing. Budget has been approved and funded for six months.
2. Dave is hoping to have progress on the ballastrades. He will send letters to all involved. May see potential litigation.
3. Bathrooms and concession stand rehab project- Dave showed commissioners the proposal of the roofing material. All commissioners agreed with his selection.
4. Jim's report. (See attached)

Motion made by Kimberly Irzyk to adjourn, motion seconded by Sara Unger.
Motion passed

The meeting adjourned at 7:50 p.m.

The next meeting is September 19, 2016.

Documents:

David Billips-Bathroom and concession stand proposal.

Jim Blascak- Report