



# City of Westfield, Massachusetts

Municipal Conservation Commission

September 13, 2016  
MEETING MINUTES

Conservation Commission members in attendance: Dr. David Doe, Chairman, Henry Bannish, Jr., Vice-Chair, James R. Murphy, Thomas Sharp, Dr. Jim Phillips and Jason Bean.  
Also in attendance: Karen Leigh, Conservation Coordinator and Ruth Dunn, Administrative Assistant.

1. CALL TO ORDER  
Chairman Doe called the meeting to order at 6:30pm.

2. OPEN PARTICIPATION – N/A

3. PUBLIC MEETINGS

A. City wide – City of Westfield/ Casey Berube  
Project: Vegetation Management Plan.

The meeting was continued from 8-23-16.

Coordinator Leigh has received the pending letter from the state approving the plan and that we are able to close.

Commissioner Bannish motioned and Commissioner Murphy second to close the public meeting. AIF

Commissioner Bannish motioned for a recommendation of:

- a. Negative 2 (work)
- b. Positive 5 (ordinance) with “No Notice of Intent required”

Commissioner Murphy seconds. AIF

*Note for the record: Commissioner Bean recused himself from the following discussion.*

B. 219 East Main Street – MassDOT Maintenance Depot – Patrick Paul  
Project: Installation of detention basin and slope stabilization.

The meeting was continued from 8-23-16.

Rob Natario from MassDOT is present to describe the project which involves installing a swale and basins to capture rain water. The work is in the Riverfront Area and within the 100 year flood zone.

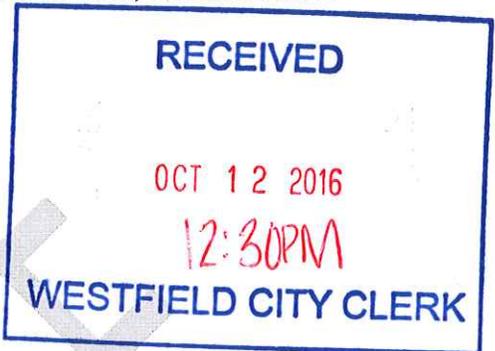
Rob distributed banked comp storage computations to the commissioners. Some of the surplus comp storage will be used to construct an earthen berm in the salt shed area. The berm is between the 131-132 front and back elevations.

Commissioner Sharp motioned and Commissioner Phillips second to close the public meeting. AIF

Commissioner Bannish motioned for a recommendation of:

- a. Negative 3 (work) with conditions:
  - i. **Prior to any work**, compost filter tubes shall be installed as shown on the plans;
  - ii. Erosion controls shall remain in place until all soils are stabilized.

Commissioner Phillips seconds the recommendation. AIF



*Note for the record: Commissioner Bean returned to the meeting.*

- C. Southampton Road Parcel #70R-10 – Paul Dion  
Project: Request for approval of wetland delineation.  
This cannot be heard – legal notice was erroneously published
- D. 208 Belanger Road – Harold & Nancy Demers  
Project: Repair of septic system.  
Nancy Demers presented a plan for the new septic system.  
Coordinator Leigh reports a stream to the south on the property but the proposed work is beyond 50' away.  
Commissioner Bannish motioned and Commissioner Murphy second to close the public meeting. AIF  
Commissioner Bannish motioned for a recommendation of:
- a. Negative 3 (work) with conditions:
    - i. **Prior to any work**, erosion controls shall be installed as shown on the plans;
    - ii. No work is allowed beyond the erosion control line; and
    - iii. Any soils or materials generated from this project shall be removed off site.

Commissioner Murphy seconds the motion. AIF

- E. 93 New Broadway – Nancy Grincavitch  
Project: Installation of 16' x 10' deck.  
Nancy Grincavitch is present to describe the attached deck, with support beams. She said there will be 15' frontage from the pond.  
Coordinator Leigh provided photos.  
Commissioner Sharp motioned and Commissioner Bean second to close the public meeting. AIF  
Commissioner Bannish motioned for a recommendation of:
- a. Negative 3 (work) with conditions:
    - i. **Prior to any work**, erosion controls shall be installed between the proposed work and the wetlands;
  - b. Positive 5 (ordinance) with "No Notice of Intent required"

Commissioner Bean seconds the motion. AIF

- F. 0 North Road – Assessor's Parcel #72R-8 – Westfield Airport Road Solar LLC  
Project: Installation of a 3.9 megawatt solar array.  
The applicant has submitted a letter to withdraw without prejudice.

#### 4. PUBLIC HEARINGS

- A. 112 City View Road – City of Westfield – DPW – DEP File #333-739  
Project: Culvert replacement.  
The hearing was continued from 8-23-16.  
The applicant requests a continuance to October 11, 2016 at 6:30pm.  
Commissioner Phillips motioned and Commissioner Bean second to approve the continuance. AIF
- B. 994 Western Avenue – Stephen Oleksak  
Project: Installation of solar farm.

Rob Levesque of RLA is present representing Mr. Oleksak and Mr. Rouse, proponents for the solar array. He said the work will take place in two existing fields which contain an intermittent stream. He reports compensating for some displacement in the floodplain; and a little bit of work in the 200' Riverfront Area, not exceeding the 10% threshold.

Rob is proposing a chain link fence and middle rung fence, but will try to omit it if they can. He is awaiting a DEP file number.

Coordinator Leigh suggested that Rob speak with Mark Stinson from DEP regarding the work in the RA.

Commissioner Bannish motioned and Commissioner Murphy second to a continuance until September 27, 2016 at 6:30pm. AIF

5. ENFORCEMENT

A. 54 Pequot Point Road – Michael Cosgriff

Violation: Working in wetland without a permit.

Coordinator Leigh observed Mr. Cosgriff working on dock in the pond.

Mr. Cosgriff said he was restoring the dock to level and plum. He removed 8' feet of dock and placed it on the bank. He plans to convert it to a floating dock and place next to the other section in the spring.

The commissioners agreed that the work could be completed under the Enforcement Order. They asked for sketches and photos as a baseline prior to installing the floating dock next year.

Commissioner Bannish motioned and Commissioner Murphy second to issue and Enforcement Order. AIF

6. DISCUSSION

A. Wyben Schoolhouse & CPC site visit update

B. 88 Furrowtown Road & CPC update

C. Montgomery Road – DEP #333-714

The applicant requests a Certificate of Compliance.

Coordinator Leigh reports that the birdhouse has been replaced and she has the "as built" plan.

Commissioner Bannish motioned and Commissioner Murphy second to approve the issuance of a COC. AIF

7. COMMISSION DISCUSSION

A. Regulations & Procedures Q & A

B. Minutes

Commissioner Phillips motioned and Commissioner Murphy second to approve the minutes of July 12, 2016. AIF

Commissioner Sharp motioned and Commissioner Phillips second to approve the minutes of August 23, 2016. AIF

8. MOTION TO ADJOURN

Commissioner Phillips motioned and Commissioner Murphy second to adjourn the meeting at 7:35pm. AIF

A true record, Attest:

Ruth Dunn

Westfield Conservation Administrative Assistant

