



Westfield Redevelopment Authority Meeting

January 10, 2017

Municipal Building, 59 Court Street, Westfield, MA, Room 315

8:00 AM.

MEMBERS PRESENT

STAFF

MEMBERS ABSENT

Kathy Witalisz, Chair

Joseph Mitchell, Executive Director

William Parks, Vice Chair

Mark Morin

Christine Fedora, Office Manager

Ali Salehi

Tom Woodson

Others in attendance: Bob LaVita/Kennedy/Jenks Consultant
Bernard Romani entered at 8:08.

1.) The above members were in attendance.

2.) Approval of REGULAR SESSION of the 12-6-16 meeting minutes. Member Parks MOTIONED, seconded by Member Woodson to approve the minutes. Chair Witalisz asked if there was any discussion. With no further discussion, the minutes were approved as submitted. All in favor. None opposed. MOTION PASSES.

Approval of EXECUTIVE SESSION of the 12-6-16 meeting minutes. Member Parks MOTIONED, seconded by Member Woodson to approve the minutes. Chair Witalisz asked if there was any discussion. With no further discussion, the minutes were approved as submitted. All in favor. None opposed. MOTION PASSES.

3.) WRA Financial Summary

Executive Director Mitchell updated the Authority members on the financials. There currently is a balance of \$521,255.37 in the bank account. Executive Director Mitchell noted he has \$600.00 worth of invoices he will be processing later in the day. Chair Witalisz asked if there were any further discussion or questions? There were none.

4.) FY 2017 Funding Agreement between the City of Westfield and the WRA.

- a. Discuss and vote to approve the Funding Agreement between the City and the WRA.
- b. Direct the Chairperson to execute said document.

Executive Director Mitchell informed the WRA the FY 2017 Funding Agreement between the City of Westfield and the WRA was nearly identical to the previous agreement they had with the city. The 20,000. pertains to the amount approved by the City Council in July. The WRA briefly discussed the budget line items and inquired if the line items end up being different than as being presented? Executive Director Mitchell noted the budget identifies *proposed* tasks associated with the Elm Street Urban Renewal Plan (URP). However, the agreement does specifically address that the funds are to be used to advance the Elm Street URP.

Member Woodson MOTIONED, Member Parks seconded to approve the Funding Agreement between the City and the WRA and to allow the Chair to sign the Agreement. The Authority briefly discussed the agreement didn't have the amount of the agreement in the body of the agreement, it was noted if a revision is required it would be completed in the exhibit section of the agreement.

Bernie Romani entered the room at 8:08. Mr. Romani addressed the WRA stating he didn't think there was going to be any negotiating during the meeting?

Executive Director Mitchell informed the WRA and Mr. Romani that he (in his role as Executive Director) has been communicating with Mr. Romani, but that he has not shared these communications with the members of the WRA yet. Mr. Mitchell would be updating the members during the Executive Session.

Chair Witalisz noted the WRA was about to go into Executive Session. Mr. Romani asked if the WRA was going to reconvene in regular session after the executive session? The Chair noted the Board would not be coming back into regular session.

Chair Witalisz asked if there was any further business in the regular session? There being no further discussion.

Member Woodson MOTIONED, seconded by Member Morin to enter into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;

- a. Property Acquisition:
 - 0 Church Street, Westfield
 - 11 Church Street, Westfield
 - 56-64 Elm Street, Westfield

Roll Call vote to enter into Executive Session and not return to regular session.

Tom Woodson	-	Yes
Mark Morin	-	Yes
William Parks	-	Yes
Kathy Witalisz	-	Yes

APPROVED