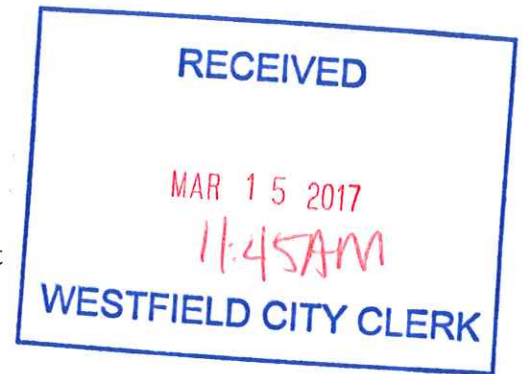




City of Westfield  
Parks and Recreation Department  
Commission Meeting  
February 13, 2017



Commissioners Present: Kenneth Magarian, Vincent Olinski, Michael Tirrell,  
Sara Unger, Robert Veronesi and Renee Wroth

Commissioner absent: Kimberly Irzyk

Staff Present: Jim Blascak, Program Coordinator

Meeting called to order at 7:01 p.m. with Chairperson, Ken Magarian, presiding.

Motion made by Robert Veronesi, motion seconded by Vincent Olinski to accept the minutes January 23, 2017 with correction to line # 5 time 7:30. All in favor  
Motion passed

Public Participation:

1. Ken Diegle, Westfield Little League President
2. Pat Kennedy, Music Director of Schools
3. Pat Orgill- Jazz Festival

Old Business:

1. Westfield Jazz Celebration-Pat Orgill updated the commission with date of April 30 and a rain date of May 7. He stated that the event would be in cooperation with Pat Kennedy the Music Director for the schools. Pat is requesting to use Park Square instead of Half Mile Falls Park.
2. Pat Kennedy responded that we would include elementary students as well as middle school, high school, Westfield Technical Academy and possibly Westfield University students to join in the celebration. He stated he has applied for a grant for microphones, music sheets, instruments and other items for the band program.
3. Ken asked how many kids they expect to attend in the event and times. Pat Kennedy responded about 150 kids as well as parents and family members. We would like to have it as a family event.
4. Pat Orgill stated he would like to have this event every year and possibly get Westfield on Weekends involved selling beverages and food as a fundraiser. Times would be 1:00 p.m.-4:00 p.m. or Noon to 4:00 p.m. Ken asked him to choose the date and times so we can reserve the permit in advance. Possibly Jim can give you a new permit to complete.
5. Ken explained a copy of the permit goes to the Police department if they have any additional staff fees for traffic control they will contact you directly.

New Business or Items for Discussion:

1. Ken Diegel Westfield Little League President went over the update on the lights at Sadie and Papermill Playgrounds. He has a meeting scheduled with Gas and Electric, Musco Lighting, and G & E will install poles, he is not sure if they will install wires. If not he has a vendor in mind. He will get all the permits from the building department if required. We would like everything installed by April for the opening date of Westfield Little League.
2. Ken Diegle provides his capital wish list 2017 and he is hoping to receive a grant to help with expenses. He thanked Ken Magarian for the letter of support. Ken Magarian responded that this is great news and he went over the list and large expenses.
3. Ken Diegle went over the Papermill field with the concern about a resident's email in having open space and not a lot of fields. Renee responded that she was in favor of having an area for children to play in an open grass field and asked how many games are played in one night. Ken went over details and provided a solution and presented a map made up of red lines and blue lines of the fields. (See attached) He explained this would give the open space requested and there would be no outfield fence we will keep it open.
4. Michael Tirrell responded is it going to be like last years season. Right now, the area is not usable to play soccer until we grade the middle field.
5. Ken Diegle also stated that he has volunteers this year to run the concession stands and this will be a good fundraiser to help with the capital wish list and ballfields. Ken Magarian thanked him for his presentation.
6. Ken informed the commissioners that Michael Tirrell would work with Vincent Olinski with the (CPA) Community Preservation Act application that is very important to the department.
7. Deputy Superintendent position- Ken stated that David Billips is not here tonight and we will hold a meeting at City Hall with the personnel committee members. He will check with Dave Billips on the details.
8. Michael Tirrell praised the Park and Rec. Foundation members for organizing the father/daughter dance. He has been going every year with his daughter, she loves getting all dressed up, and they had a great time.
9. Robert Veronesi praised the basketball program at the boys and girls club with the department.

Items for Action:

1. Motion made by Robert Veronesi to accept Ken Magarian as Chairperson, Renee Wroth as Pro-Tempore and Vincent Olinski as Secretary from February 2017 to January 2018. Motion seconded by Sara Unger.  
Vote as follows: Renee Yes, Vincent Yes, Sara Yes, Michael-Yes, Robert Yes.  
All in favor

Motion passed

Reports-James Blascak (See attached)

Motion made by Robert Veronesi to adjourn, motion seconded by Sara Unger  
Motion passed

The meeting adjourned at 8:21 p.m.

Next meeting is March 13, 2017.

Documents:

Jim Blascak-Report

Ken Diegel-Capital Wish List 2017 and map of Papermill Playground

Reviewed by Vincent Olinski, Secretary of Commission

Summary of public comments on remote participation provided by:  
Peg Goralczyk, Parks and Recreation Department

