



## AGENDA OF CITY COUNCIL

59 COURT STREET  
MUNICIPAL BUILDING, CITY COUNCIL CHAMBERS  
WESTFIELD, MASSACHUSETTS  
MARCH 16, 2023 AT 7:00 PM

**REVISED**

By City Clerk's Office at 11:51 am, 3/16/23

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### READING OF RECORD OF MEETING OF March 2, 2023.

### PUBLIC PARTICIPATION

### COMMUNICATIONS FROM THE MAYOR

1. Requesting acceptance of a Grant in the amount of \$1,000,000.00 from the State and Tribal Assistance Grant (STAG) to the Department of Public Works, Wastewater Division for the construction of a new Operations Building at the Water Recovery Facility.
2. Submitting a Bond Order in the amount of \$3,250,000.00 to the Department of Public Works, Wastewater Division for the construction of a new Operations Building at the Water Recovery Facility.
3. Appropriation of \$130,000.00 from Free Cash Account (1000-359000) to the Department of Public Works Highway Division Supplies Account #14210000-540000 for upgrades for standard roadway structures.
4. Submitting the reappointment of Kate Phelon, 150 Hillside Road as a member of the Airport Commission for a term to expire in February, 2026.
5. Submitting the appointment of Finn Chisholm-Godshalk to the Youth Commission for a term to expire in February, 2026.
6. Submitting the appointment of Jillian Battles to the Youth Commission for a term to expire in February, 2026.
7. Submitting the appointment of Lincoln VanHeynigen to the Youth Commission for a term to expire in February, 2026.

### REPORTS OF CITY OFFICERS

8. City Planner Jay Vinskey submitting a recommendation from the Planning Board to accept Caitlin Way, Janelle Drive and Jeanne Marie Drive as public ways.

### PETITIONS, REMONSTRANCES, AND OTHER PAPERS

9. PUBLIC HEARING on applications for a Junk Dealers license and a Junk Collectors license for MJ's Buy Sell Trade, 24 North Elm Street, Micheal Ventrice, owner.

### REPORTS OF COMMITTEES

Ad Hoc Charter Review Committee

10. 1. Filling vacancies on City Council, Municipal Light Board, and School Committee
2. Edit gender specific pronouns.
3. Four-year term of Mayor beginning with the term that starts January 2026. Recall provision.
4. Edits to civil service list.
5. Allow Mayor to appoint a chairman of School Committee if he/she desires not to serve directly.
6. Four-year terms for City Councilors
7. Review Water Commission / Board of Public Works.
8. In general, clarify that a job title is not necessarily a full-time job and that one person may have multiple roles.
9. Appointments for terms "up to three years" not "of three years".
10. Job Descriptions shall include pay range. Appointing authority and HR will negotiate salary and personal service agreements with appointees consistent with annual appropriations and guidelines that will be set by ordinance and/or labor contract.
11. City Council may create an Annual Budget process by ordinance.
12. How to address unfunded obligations in annual budget process.
13. Guidelines for taxpayer or ratepayer monies used as "Donations" or "Sponsored By".
14. Threshold for write-ins equal to number of signatures required for nomination papers.
15. Clarify ability of council, or duly authorized committee thereof, to investigate matters (all departments without Public Records requests).
16. Procedure for future Special Act Charter Amendments (public hearings, 2 readings for each proposed order to amend, two-thirds vote required for each proposed order to amend).
17. Recurring review of Charter based on calendar year (every ten years for years ending in "2").
18. Procedure for Labor Contracts.
19. ILOT Payments from City-owned utilities (minimum 2.5% of assessed value or 2.5% of gross revenue).
20. Expenses charged to enterprise (and similar) funds.
21. Local elections to allow early voting and vote by mail the following same procedures as State and Federal elections.

#### Finance Committee

11. Requesting acceptance of two Grants in the amounts of \$12,717.38 and \$106,478.16 from the Federal Emergency Management Agency (FEMA) to the City of Westfield to cover costs incurred during the COVID pandemic.

12. Requesting acceptance of a Grant from the Commonwealth of Massachusetts Executive Office of Technology Services and Security (EOTSS) that will provide cybersecurity training to the City of Westfield and Westfield Public School Employees.
13. Transfer of \$46,672.42 within the Police Department from the Towing and Storage Account #24210714-585001 to the Equipment Vehicle Account #12100000-585001 to upgrade an upcoming vehicle purchase to the Hybrid model to save on fuel costs.
14. Transfer of \$1,905.00 from the City Clerk's FT Salary Account #11610000-511000 to the City Council Purchase of Service Account #11110000-520000 to cover costs associated with required legal advertisements.
15. Transfer of \$950.00 within the Department of Public Works Water Division from Workman's Comp FY23 Account #68004500-519200 to the Workman's Comp FY22 Account #68004500-519200 to cover previously incurred costs recently billed to the department by Personnel.

#### Legislative and Ordinance Committee

16. Allow homeowners to apply to have their property added to the Historical Registry maintained by the Historical Commission for Westfield's demolition delay.
17. To expand the demolition delay for properties of historical significance by extending the wait time for the issuance of a demolition permit from 90 days to 180 days.
18. Requesting acceptance of a Memorandum of Understanding between the City of Westfield and City of Northampton regarding the integrated bike share system, ValleyBike.
19. City Planner Jay Vinskey submitting the Planning Board's review of Lighting Ordinance (Zoning Sec. 4-121) for possible amendment.
20. A Resolution to amend the Pioneer Valley Trading Company, Inc. Host Community Agreement to allow for a change in the location of the retail portion of the business and to extend the time allowed to begin operations by 12 months.

#### City Properties Committee

21. Add the additional umbrella name New Haven & Northampton Canal Greenway to the current name of the Columbia Greenway Rail Trail.
22. An Order Transferring Care, Custody, Management and Control of the Skate Park property on 28 West Silver Street (behind Westfield Middle School) from the School Committee to the Parks and Recreation Commission.

#### **MOTIONS, ORDERS OR RESOLUTIONS**

23. Motion of Councilor Onyski requesting City Council support a public hearing for Planning Board and City Council for amending Lighting Ordinance (Zoning Sec. 4-121).