

Specific information can be found on the City of Westfield website at [www.cityofwestfield.org](http://www.cityofwestfield.org). For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or Channel 12 or online at [westfieldtv.org](http://westfieldtv.org) or online at [Youtube.com](http://Youtube.com) - Westfield Community Programming Channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.



Westfield Public Schools  
94 North Elm Street, Suite 101  
Westfield, MA 01085

March 9, 2022

TO: School Building Committee Members:

|                                       |   |
|---------------------------------------|---|
| Michael McCabe, Mayor                 | Shelly Hazlett, Parent Representative     |
| Stefan Czaporowski, Superintendent    | Bridget Matthews-Kane, City Councilor     |
| Shannon Barry, Business Administrator | Bill Parks, Community Representative      |
| Stacy Burgess, Principal              | Brian Sullivan, Community Representative  |
| Chris Carey, Community Representative | Cindy Sullivan, Community Representative  |
| Ray Diaz, School Committee            | Tammy Tefft, Chief Procurement Officer    |
| Ralph Figy, City Councilor            | Chris Tolpa, Principal of Franklin Avenue |
| Bryan Forrette, Facilities Director   | Lisa Benoit, Parent Representative        |

Join Zoom Meeting

<https://cityofwestfield-org.zoom.us/j/81047648003?pwd=eXRqVFhEZWNZdFhEREN6dFN5NVE4dz09>

Meeting ID: 810 4764 8003

Passcode: Re\*i^y0F

One tap mobile +13126266799,,81047648003#,,,,\*41442874# US (Chicago)

+16465588656,,81047648003#,,,,\*41442874# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)      +1 646 558 8656 US (New York)      +1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)      +1 669 900 9128 US (San Jose)      +1 253 215 8782 US (Tacoma)

Meeting ID: 810 4764 8003

Passcode: 41442874

Find your local number: <https://cityofwestfield-org.zoom.us/u/keAFMFEL2I>

A meeting of the School Building Committee will be held on Tuesday March 22, 2022 at 5:00 pm. The meeting will be held over Zoom.

#### AGENDA

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence
4. Approval of the October 6, 2021 School Building Committee meeting minutes
5. Update from Owners Project Manager and Designer
6. Discussion on site visit
7. Discussion on meeting schedules
8. Discussion on subcommittees
9. Any other items not reasonably anticipated 48 hours prior to the meeting
10. Adjourn

Mayor Michael McCabe  
Chair School Building Committee

MM/cm

cc: Dan Pallotta, [dpallotta@p-threeinc.com](mailto:dpallotta@p-threeinc.com); Robert Todisco, [rtodisco@p-threeinc.com](mailto:rtodisco@p-threeinc.com); Curtis Edgin, [CEdgin@cbaarchitects.net](mailto:CEdgin@cbaarchitects.net); Bert Gardner, [BGardnerPcbaarchitects.net](mailto:BGardnerPcbaarchitects.net); Jim Hanifan, [khanifanPcbaarchitects.net](mailto:khanifanPcbaarchitects.net)

After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.