



# AGENDA OF CITY COUNCIL

59 COURT STREET  
MUNICIPAL BUILDING, CITY COUNCIL CHAMBERS  
WESTFIELD, MASSACHUSETTS  
JULY 07, 2022 AT 7:00 PM

**REVISED**

*By City Clerk's Office at 2:08 pm, 7/7/22*

## ROLL CALL

## PLEDGE OF ALLEGIANCE

## READING OF RECORD OF MEETING OF June 16, 2022

## PUBLIC PARTICIPATION

## COMMUNICATIONS FROM THE MAYOR

1. Requesting consideration for Transferring Care, Custody and Control of the Twiss Street Transfer Station from the Board of Health to the Board of Public Works.

## REPORTS OF CITY OFFICERS

2. Assistant City Clerk Kaitlyn Bruce submitting the Early Voting dates, times and location for the September 6, 2022, State Primary Election.
3. Assistant City Clerk Kaitlyn Bruce submitting the Order designating the polling locations for the September 6th, 2022 and November 8th, 2022 State Elections.
4. Assistant City Clerk Kaitlyn Bruce submitting the Order calling the State Primary election to be held September 6, 2022.
5. Councilor Flaherty submitting a Petition for a Zoning Amendment to Business A Zoning to allow maker shops by Special Permit from Planning Board.

## PETITIONS, REMONSTRANCES, AND OTHER PAPERS

6. PUBLIC HEARING on a Zoning Petition submitted by Councilor Flaherty for the Zoning, Planning and Development Committee to amend Section 4-20.3 to add provisions to allow for residential flag lots by special permit.

## REPORTS OF COMMITTEES

### Finance Committee

7. Acceptance of a bench and small flowering tree donation from the employees of the City Law Department to honor Solicitor Susan C. Phillips.

### Personnel Action Committee

8. Appointment of Donna Brown, 1618 East Mountain Road as a member of the Cultural Council for a three year term.
9. Screening and hiring process for the City Clerk position.

## UNFINISHED BUSINESS

10. Second Reading and Final Passage of a Zone Change amendment for Lockhouse Development, LLC c/o Joseph Kelley, for 0 Lockhouse Road from current Business A (BA) & Residence C-1 (RC-1) to entirely Residence C (RC).

### **MOTIONS, ORDERS OR RESOLUTIONS**

11. Motion of Councilor Flaherty to request the Mayor to waive fees for Hometown Structures (due to Council's recent rejection of their proposed Zone Change amendment) should they file a special permit request. Refer to Mayor's office.
12. Motion of Councilor Flaherty requesting review of "Committee of the Whole" meetings by the Law Department. Goals would be to determine: (1) Where in Charter or Rules "Committees of the Whole" are allowed? (2) Who has the authority to create Committees of the Whole? (3) Who is the chairperson of Committees of the Whole? (4) How are items referred to Committees of the Whole vs standing committees? (5) Is the chairperson of a Committee allowed to expand his/her Committee to a Committee of the Whole whenever they desire for whatever topic they desire? How does this jibe with the powers of the Presidency laid out in Rule #3? (6) If an item is referred to a standing committee, should that committee refer it back to the full City Council with a recommendation that it be forwarded to a Committee of the Whole? (7) Who can participate in the creation of the agenda for Committee of the Whole meetings? (8) Who votes during Committee of the Whole meetings? (9) How are items referred from Committee of the Whole back to the City Council and processed by the full City Council? (10) When should the the City Council use Committee of the Whole meetings instead of Special Council meetings, and what are the differences between the two types of meetings? Refer to Law Department and L&O Committee. Request response by the first City Council meeting in September.
13. Motion of Councilor Flaherty requesting review of "Rule #9 - Motions to be read by presiding officer; withdrawal" by the Law Department. Goal would be to clarify that a motion SHALL be deemed in the possession of the council or committee after being STATED and that there is no City Council rule that allows the President or Committee chairperson to "recognize" or "not recognize" any motion. Refer to Law Department and L&O Committee. Request response by the first City Council meeting in September.
14. Motion of Councilor Flaherty requesting amendments to Code of Ordinances Sec 2-36 and 2-37 to clarify that Special Meetings and Committee of the Whole meetings shall begin no earlier that 7:00PM. Refer to L&O and Law Department.
15. Motion of Councilor Flaherty requesting a section entitled "Amending the Charter" be added to our City Charter. Refer to L&O and Law Department.