

WESTFIELD, MASSACHUSETTS

Westfield Fire Commission
Westfield Fire Department
34 Broad Street
Westfield, Massachusetts 01085

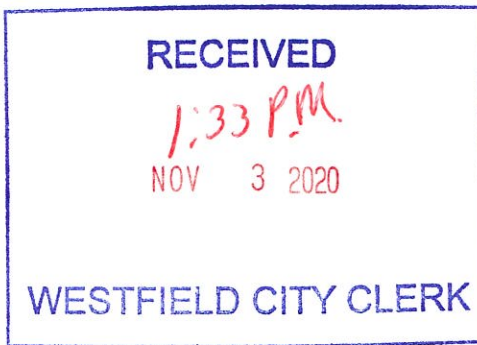


COMMISSIONERS:

Albert J. Masciadrelli, Chairman
C. Lee Bennett
Jeffrey M. Siegel

November 03, 2020

Ms. Karen Fanion, City Clerk
59 court Street - City Hall
Westfield, Massachusetts 01085



To whom it may concern:

SPECIAL MEETING NOTICE

WESTFIELD FIRE COMMISSION

DATE

November 05, 2020 – Thursday

LOCATION

LITTLE RIVER FIRE STATION SUBSTATION - STATION 2
'COMMUNITY ROOM'
366 LITTLE RIVER ROAD
WESTFIELD, MA 01085

TELECONFERENCING

FOR THIS SPECIAL MEETING, MEMBERS OF THE PUBLIC WHO WISH TO LISTEN TO THE MEETING
MAY DO SO BY TUNING INTO THE COMMUNITY ACCESS TV CHANNEL 15 LIVE STREAM.

TIME

1500 hrs. [3:00 pm] Albert J. Masciadrelli

Albert Masciadrelli

Westfield Fire Commission, Chairman
Appointing Authority
Email: albert.masciadrelli@cityofwestfield.org

Cc: Mayor Donald Humason Jr., Fire Commissioner C. Lee Bennett, Fire Commissioner Jeffrey M. Siegel, Fire Chief Patrick Egloff,

Public Posting November 03, 2020 AJM



Westfield Fire Commission

Westfield Fire Department
34 Broad Street
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Special Scheduled Meeting Agenda & Guide

COMMISSIONERS:

Albert J. Masciadrelli, Chairman
C. Lee Bennett
Jeffrey M. Siegel

Date: 05 November 2020

Location: Little River Fire Station – Station 2
366 Little River Road
Westfield, MA 01085

Room: Community Meeting Room

- *For this meeting, members of the public who wish to listen to the meeting may do so by tuning into the Community Access TV Channel 15 live stream.*

Time: 1500 hrs. {3:00 pm.

Meeting Called to Order:

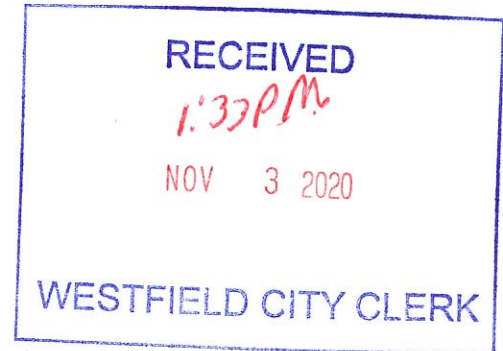
Pursuant to Governor Baker’s March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Westfield Fire Commission (hereinafter ‘WFC’) will be conducted cognizant of the Governor’s orders. For this meeting, members of the public who wish to listen to the meeting may do so by tuning into the Community Access TV Channel 15 live stream.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the even that we are unable to do so, despite best efforts, we will post on the City’s website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

This WFC meeting is being electronically recorded audio by the WFC Chairman. Any other pertinent person’s in attendance recording this WFC meeting presently either by electronic means must give their names and address to the Chairman?

1. ROLL CALL:

- Fire Commissioner Albert J. Masciadrelli
- Fire Commissioner C. Lee Bennett
- Fire Commissioner Jeffrey M. Siegel



Submitted by
Fire Commission Chairman
A. J. Masciadrelli
11.05.2020
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Special Scheduled Meeting Agenda & Guide

2. READING OF THE RECORD OF:

- a) WFC Minutes 14 September 2020 Special Meeting – Commission action item

3. PUBLIC PARTICIPATION: (Max. Time – 15 min. – 3 min. per person)

- a) No public participation

4. ROUTINE BUSINESS:

- a) Introduction – *Fire Commission Chairman*

- b) Letters & Communications – *Fire Commission/Fire Chief*

5. OLD BUSINESS:

- a) HRD Civil Service Requisition Number 07076 update – Fire Commission/Fire Chief
 - 1. Requisition Type – HRD Examination Test
 - A. 21 November 2020
 - B. Fire Captain, FCp - Departmental

- b) Document – “*Rules & Regulations for the Government & Discipline of the WFD*” (Last Revision 2004) – *Fire Commission/Fire Chief*
 - 1. Significant review/change in line with all processes of Emergency Services for the Government & Discipline of the WFD status.

- c) City Document Requirement “WFD Annual Report 2019 & 2020” – *Fire Commission/Fire Chief*
 - 1. Discussion update – action item implementation lead time for completion

- d) WFD Sacket Street Facility - update on status – *Fire Commission/Fire Chief*
 - 1. Surplus action item-initiated 13 January 2020
 - 2. Conex boxes to compliment initiative action item

- e) Superintend of Alarms position nomenclature change proposal – Superintendent of Emergency Medical Services (hereinafter EMS) – *Fire Commission/Fire Chief*
 - 1. Superintendent of EMS
 - A. Job Description review dialog

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- f) New apparatus/vehicle acquisition – *Fire Commission/Fire Chief*
 - 1. Ambulances and Admiration vehicle
 - A. Status lead-time
- g) Life Pack 15 emergency initiative acquisition status – *Fire Commission/Fire Chief*
- h) EMS Material Supply Crib status – *Fire Commission/Fire Chief*
 - 1. Procurement for medical supply replenishment for ambulances and other units

6. NEW BUSINESS:

- a) WFD Departmental Promotional Testing via HRD div. Civil Service Unit – *Fire Commission/Fire Chief*
 - 1. Fire Chief/Deputy Fire Chief - dialog
 - 2. Fire Captain – for discussion

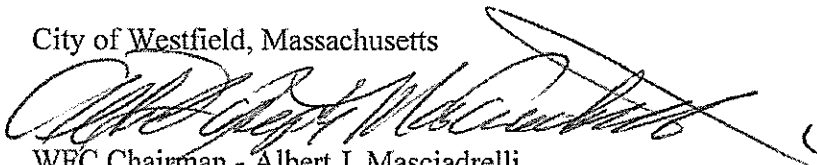
7. REPORTS FROM THE WFD & WFC:

- a) Operations, Equipment, Facilities, & Staffing – *Fire Commission/Fire Chief*

8. ADJOURNMENT:

- a) Motion to adjourn

City of Westfield, Massachusetts



WFC Chairman - Albert J. Masciadrelli

Westfield Fire Commission

Contact Information:

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Submitted by
Fire Commission Chairman
A. J. Masciadrelli
09.10.2020
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