



City of Westfield, Massachusetts

NOTICE OF MEETING

City Council Finance Committee

Wednesday, January 18, 2023 at 5:30 PM

Westfield City Hall, Room 201

AGENDA ITEMS



1. Call meeting to Order
2. Attendance – Roll Call
3. Acceptance of previous meetings minutes for 12/13/2022.
4. Public Participation – 15 minutes total, 3 minutes per person.
5. Submitting a Bond Order in the amount of \$2,500,000.00 for HVAC Upgrades to the Blower Sludge Processing Building at the Wastewater Treatment Facility.
6. Requesting acceptance of a Grant in the amount of \$137,045.00 from the Massachusetts Department of Mental Health Jail/Arrest Diversion Program, Mental Health Clinician Co-Response Grant to the Police Department for the salaries of one full-time and one part-time Mental Health Clinician as well as 4 hours a week of police overtime to respond and follow up on police calls that are better handled by mental health care professionals.
7. Requesting acceptance of a Grant in the amount of \$50,000.00 from the Massachusetts Executive Office of Administration and Finance, Massachusetts Community Compact Best Practices Grant to the Westfield-Barnes Regional Airport to develop a study to evaluate airport infrastructure.
8. Requesting acceptance of a Grant in the amount of \$24,920.00 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security and the Department of Fire Services (DSF) to the Fire Department to purchase seven sets of structural firefighting gear.
9. Requesting a transfer of \$104,512.43 from Reserve for Future Salary Increases Fund Account #19500000-51999 to the following: \$14,286.41 to the WPMEA Account #11550000-511000 and \$90,226.02 to the Police (Supervisors/ Patrol) Accounts #12100000-514300 and #12100000-514200 to cover increases that have been negotiated.

10. Appropriation of \$65,000.00 from Free Cash Account #1000-3590000 to Health Department FT Salary #15100000-511000 to cover the annual salary of a new position of Substance Use Outreach Coordinator.
11. Appropriation of \$32,255.24 from Free Cash Account #1000-3590000 to the Assessors Purchase of Services Account #11410000-520000 to purchase Mobile Assessor.
12. Appropriation of \$13,202.25 from Free Cash Account #1000-3590000 to Weights and Measures Accounts as follows: \$10,202.25 to Vehicle Account #12440000-585001, \$2,500.00 to Supplies Account #12440000-540000 and \$500.00 to Purchase of Services Account # 12440000-520000 for purchasing a new truck for the Department as well as gas and maintenance fees that were not originally budgeted.
13. Appropriation of \$6,480.13 from Free Cash Account #10000-3590000 to City Clerks Purchase of Service Account #11160000-520000 to reinstall a window between the Clerk's office and Licensing office.
14. Appropriation of \$1,239,100.00 from the Department of Public Works, Water Division's Undesignated Fund account #6800-359000 to the Department of Public Works, Water Division, as follows:
 - \$583,000 to Purchase of Service account #68004500-520000
 - \$409,500 to Supplies account #68004500-540000
 - \$235,000 to Equipment/Vehicles account #68004500-585001
 - \$ 6,000 to Additional Small Equipment account #68004500-585500
 - \$ 5,600 to Replacement Equipment account #68004500-587000
15. Appropriation of \$1,200,000.00 from the Department of Public Works, Wastewater Division's Undesignated Fund account #6700-359000 to the Department of Public Works, Wastewater Division, as follows:
 - \$975,000 to Purchase of Service account #67004400-520000
 - \$175,000 to Supplies account #67004400-540000
 - \$ 50,000 to Replacement Equipment account #67004400-587000
16. Appropriation of \$91,500.00 from Free Cash (#1000-3590000) to the City Engineer Department Purchase of Service account #14110000-520000 to fund a field review for the Franklin Avenue Elementary School Project.
17. Transfer of \$1,263.25 from the Reserve for Future Salary Increases Account #19500000-519999 to the Parks and Recreations FT Salary Account #16300000-511000 for a 2% increase in a PSA.
18. Submitting a letter regarding the request of the Mayor to transfer \$1.1 Million from Free Cash, CDBG, ARPA, or other appropriate funding source to Westfield G&E to establish a one-time voucher program for low income households
19. Adjourn

Respectfully Submitted,
Bridget Matthews-Kane, Chair