



## AGENDA OF CITY COUNCIL

59 COURT STREET  
MUNICIPAL BUILDING, CITY COUNCIL CHAMBERS  
WESTFIELD, MASSACHUSETTS  
JANUARY 19, 2023 AT 7:00 PM

RECEIVED

By City Clerk's Office at 4:59 pm, 1/17/23

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### READING OF RECORD OF MEETING OF JANUARY 5, 2023

### PUBLIC PARTICIPATION

### COMMUNICATIONS FROM THE MAYOR

1. Requesting immediate consideration of the acceptance of a Grant in the amount of \$597,477.00 of additional funding from the Commonwealth of Massachusetts, State 911 Department under the FY 23 State 911 Department Support and Incentive Program to cover costs of computer monitors and associated small equipment, as well as defray the costs of salaries and overtime for certified telecommunicator personnel.
2. Appropriation of \$550,000.00 from the Department of Public Works, Stormwater Division's Undesignated Fund #6850-359000 to the Purchase of Service Account #68504550-520000 to fund a necessary sewer system modification on the upper portion of West Silver Street.
3. Appropriation of \$154,577.07 from Free Cash (1000-359000) to Engineering Purchase of Service Account #14110000-520000 to fund the purchase and implementation of StreetScan, a pavement and sidewalk asset management program.
4. Appropriation of \$120,000.00 from the Department of Public Works, Highway Division's FT Hourly Account #14210000-511100 to the Purchase of Service account #14210000-520000 to cover costs associated with vendor contracts.
5. Appropriation of \$100,000.00 from Free Cash (1000-359000) to the Department of Public Works, Highway Division Account #14210000-540000 to handle anticipated fuel expenses for the remainder of FY23.
6. Appropriation of \$33,325.18 from Free Cash (1000-359000) to Engineering Purchase of Service Account #14110000-520000 to fund a contract with Overland Engineering for the purpose of subsurface and utility investigations for the CSX underpass on East Mountain Road.
7. Appropriation of \$8,940.00 from Free Cash (1000-359000) to the Community Development Department Purchase of Service Account #11820000-520000 for unforeseen expenses related to an environmental assessment at a municipally owned property at 47 School Street.

8. Requesting acceptance of a Grant in the amount of \$7,758.00 as outlined from the Executive Office of Public Safety and Security and the Department of Fire Services (DFS): \$5,481.00 for the Student Awareness Fire Education (SAFE) and \$2,277.00 for Senior SAFE.
9. Appropriation of \$427.92 from Free Cash (1000-359000) to the Public Property Department Out of Grade Account #11920000-514200 to pay Chris Cesar out of grade salary for performing the job duties of Senior Building Custodian per Memorandum of Agreement.
10. Appointment of Peter A. Velis, as a member of the Police Commission for a term to expire in February, 2026, replacing Felix Otero.
11. Appointment of Timothy Reynolds, 24 Woodland Road, as a member of the Board of Assessors for a term to expire in February, 2026, replacing Suzanne Bergeron.
12. Appointment of Alexander D. Fagnand, 187 Granville Road, as a member of the Board of Public Works for a term to expire in February, 2026, replacing Stephen White.
13. Appointment of Calueb Vieweg as a member of the Youth Commission for a term to expire in February, 2026.
14. Submitting the reappointment of Ronald Cole, 71 Zephyr Drive as a member of the Water Commission for a term to expire in February, 2026.
15. Submitting the reappointment of Phillip McEwan, 153 Western Avenue as member of the Planning Board for a term to expire in February, 2026.
16. Submitting the reappointment of Robert Florek, 171 City View Road as a member of the Conservation Commission for a term to expire in February, 2026.
17. Submitting the reappointment of Sophia Bitzas, 354 Falley Drive as a member of the Zoning Board of Appeals for a term to expire in February, 2026.
18. Submitting the reappointment of Jennifer Gilbert, 65 Prospect Street as a member of the Zoning Board of Appeals for a term to expire in February, 2026.
19. Submitting the reappointment of Scott LaBombard, 54 Lindberg Boulevard as a member of the Parks & Recreation Commission for a term to expire in February, 2026.
20. Submitting the reappointment of Peter Lurgio, 51 Overlook Drive as a member of the Parks & Recreation Commission for a term to expire in February, 2026.
21. Submitting the reappointment of Vincent Olinksi, 34 1/2 Noble Avenue as a member of the Parks & Recreation Commission for a term to expire in February, 2026.
22. Submitting the reappointment of Richard E. Clark, Jr., 456 Russellville Road as a member of the Traffic Commission for a term to expire in March, 2026.
23. Reappointment of Joseph Gadbois, 20 Deer Path Lane to the Traffic Commission for a term to expire March 20, 2024.
24. Submitting the reappointment of Elizabeth Boucher, 150 Hillside Road, Unit 6 as a member of the Council on Aging for a term to expire in February, 2026.

25. Submitting the reappointment of Alice M. Dawicki, 159 Holyoke Road as a member of the License Commission for a term to expire in February, 2029.
26. Submitting the reappointment of Cindy Gaylord, 35 Butternut Road as a member of the Historical Commission for a term to expire in February, 2026.
27. Submitting the reappointment of Carlene Bannish, 72 Laro Road as a member of the Historical Commission for a term to expire in February, 2026.
28. Submitting the reappointment of Kathleen Palmer, 608 Pochassic Road as a member of the Historical Commission for a term to expire in February, 2026.
29. Submitting the reappointment of Linda Saltus, 17 Hillside Road as a member of the Board of Registrars for a term to expire in February, 2026.
30. Submitting the reappointment of Daniel Smith, 15 Hamilton Way as a member of the Board of Registrars for a term to expire in February, 2026.
31. Submitting the reappointment of Stanley Strzempko, 31 Ridge Trail Road as a member of the Board of Health for a term to expire in February, 2026.
32. Submitting the reappointment of Juanita Carnes, 57 Holland Avenue as a member of the Board of Health for a term to expire in February, 2024.

#### **PETITIONS, REMONSTRANCES, AND OTHER PAPERS**

33. 415 North Road LLC submitting an application for an amendment to their existing gas storage license at 415 North Road, Westfield MA.
34. PUBLIC HEARING on the following Ad-Hoc Charter committee topics:
  - a. City Council may create an Annual budget process by ordinance.
  - b. Clarify that a job title is not necessarily a full-time job and that one person may have multiple roles.
  - c. Change language for appointments for terms of 'up to three years' not 'of three years'.
  - d. Establish regular expenses that shall be charged to enterprise (and similar) funds.
  - e. Review Civil Service list.
  - f. Clarify ability of council, or duly authorized committee thereof, to investigate matters (all departments without Public Records requests).

#### **REPORTS OF COMMITTEES**

##### Ad Hoc Charter Review Committee

35. Clarify that a job title is not necessarily a full-time job and that one person may have multiple roles.
36. Change language for appointments for terms of 'up to three years' not 'of three years'.
37. Establish regular expenses that shall be charged to enterprise (and similar) funds.
38. Change the term of Mayor to four years beginning January 2026 (review doc for motion to be put on ballot).
39. Procedure for future Special Act Charter Amendments.
40. Review Civil Service list.
41. City Council may create Annual Budget process by ordinance.

42. Ability of City Council, or duly authorized committee thereof, to investigate matters.

43. Water Commission / Board of Public Works.

#### Finance Committee

44. Requesting acceptance of a Grant in the amount of \$137,045.00 from the Massachusetts Department of Mental Health Jail/ Arrest Diversion Program, Mental Health Clinician Co-Response Grant to the Police Department for the salaries of one full-time and one part-time Mental Health Clinician as well as 4 hours a week of police overtime to respond and follow up on police calls that are better handled by mental health care professionals.

45. Requesting acceptance of a Grant in the amount of \$50,000.00 from the Massachusetts Executive Office of Administration and Finance, Massachusetts Community Compact Best Practices Grant to the Westfield-Barnes Regional Airport to develop a study to evaluate airport infrastructure.

46. Requesting acceptance of a Grant in the amount of \$24,920.00 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security and the Department of Fire Services (DSF) to the Fire Department to purchase seven sets of structural firefighting gear.

47. Requesting a transfer of \$104,512.43 from Reserve for Future Salary Increases Fund Account #19500000-51999 to the following: \$14,286.41 to the WPMEA Account #11550000-511000 and \$90,226.02 to the Police (Supervisors/ Patrol) Accounts #12100000-514300 and #12100000-514200 to cover increases that have been negotiated.

48. Transfer of \$1,263.25 from the Reserve for Future Salary Increases Account #19500000-519999 to the Parks and Recreations FT Salary Account #16300000-511000 for a 2% increase in a PSA.

49. Appropriation of \$65,000.00 from Free Cash Account #1000-3590000 to Health Department FT Salary #15100000-511000 to cover the annual salary of a new position of Substance Use Outreach Coordinator.

50. Appropriation of \$32,255.24 from Free Cash Account #1000-3590000 to the Assessors Purchase of Services Account #11410000-520000 to purchase Mobile Assessor.

51. Appropriation of \$13,202.25 from Free Cash Account #1000-3590000 to Weights and Measures Accounts as follows: \$10,202.25 to Vehicle Account #12440000-585001, \$2,500.00 to Supplies Account #12440000-540000 and \$500.00 to Purchase of Services Account # 12440000-520000 for purchasing a new truck for the Department as well as gas and maintenance fees that were not originally budgeted.

52. Appropriation of \$6,480.13 from Free Cash Account #10000-3590000 to City Clerks Purchase of Service Account #11160000-520000 to reinstall a window between the Clerk's office and Licensing office.

53. Submitting a Bond Order in the amount of \$2,500,000.00 for HVAC Upgrades to the Blower Sludge Processing Building at the Wastewater Treatment Facility.
54. Appropriation of \$1,239,100.00 from the Department of Public Works, Water Division's Undesignated Fund account #6800-359000 to the Department of Public Works, Water Division, as follows:
  - \$583,000 to Purchase of Service account #68004500-520000
  - \$409,500 to Supplies account #68004500-540000
  - \$235,000 to Equipment/Vehicles account #68004500-585001
  - \$ 6,000 to Additional Small Equipment account #68004500-585500
  - \$ 5,600 to Replacement Equipment account #68004500-587000
55. Appropriation of \$1,200,000.00 from the Department of Public Works, Wastewater Division's Undesignated Fund account #6700-359000 to the Department of Public Works, Wastewater Division, as follows:
  - \$975,000 to Purchase of Service account #67004400-520000
  - \$175,000 to Supplies account #67004400-540000
  - \$ 50,000 to Replacement Equipment account #67004400-587000
56. Appropriation of \$91,500.00 from Free Cash (#1000-3590000) to the City Engineer Department Purchase of Service account #14110000-520000 to fund a field review for the Franklin Avenue Elementary School Project.
57. Submitting a letter regarding the request of the Mayor to transfer \$1.1 Million from Free Cash, CDBG, ARPA, or other appropriate funding source to Westfield G&E to establish a one-time voucher program for low income households.

Personnel Action Committee

58. Appointment of Carrie Hildreth-Fiordalice, 57 Wildflower Circle, as a member of the Board of Health for a term to expire February, 2025, replacing Margaret Doody.