

Westfield Public Schools  
94 North Elm Street, Suite 101  
Westfield, MA 01085



May 9, 2022

TO: School Building Committee Members:

Michael McCabe, Mayor  
Stefan Czaporowski, Superintendent  
Shannon Barry, Business Administrator  
Chris Carey, Community Representative  
Ray Diaz, School Committee  
Ralph Figy, City Councilor  
Bryan Forrette, Facilities Director  
Lisa Benoit, Parent Representative

Shelly Hazlett, Parent Representative  
Bridget Matthews-Kane, City Councilor  
Bill Parks, Community Representative  
Brian Sullivan, Community Representative  
Cindy Sullivan, Community Representative  
Tammy Tefft, Chief Procurement Officer  
Chris Tolpa, Principal of Franklin Avenue  
Susan Dargie, Director of Curriculum/Instruction

A meeting of the School Building Committee will be held on Wednesday May 25, 2022, at 5:00 pm. The meeting will be held in room 201 at City Hall, 59 Court Street, Westfield, MA.

#### AGENDA

1. Call the meeting to order
2. Public Participation
3. Summary of Community Correspondence
4. Approval of the April 13, 2022, School Building Committee meeting minutes
5. Update from Owners Project Manager and Designer
6. Vote to approve the revised Department of Elementary & Secondary Education (DESE) submission
7. Vote to approve the Design Development Package for submission to the Massachusetts School Building Authority (MSBA)
8. Discussion on working groups
9. Any other items not reasonably anticipated 48 hours prior to the meeting
10. Adjourn

Mayor Michael McCabe, Chair  
School Building Committee

MM/cm

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After notifying the Chair of the Committee, any person may make a video or audio recording of an open session of a meeting of the committee or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings.