

**Minutes of Zoning, Planning, and Development Committee Meeting  
of February 1, 2018**



**Time:** 5:30 PM  
**Committee:** Councilors Flaherty, Burns, and Paul  
**Present:** Councillors Allie, Babinski, Onyski, Beltrandi, Bean, Figg  
**City Officials:** Planner Jay Vinskey  
**Recording:** Tom Neidig of 714 North Road, Westfield, MA is recording video and audio  
**Minutes by:** Councilor Flaherty

**Item #1:** Public Participation: None

**Item #2:** Discussion related to notification under Zoning Section 1-40.3 paragraph 2(a).

Councilor Allie presented proposal on behalf of the motion by Allie, Onyski, Paul, Morganelli, Surprise, and Flaherty.

He asked to increase radius from 300 to 500 feet. He asked for ability to notify residents as well as property owners, and anyone else who asked to be notified.

Committee asked questions about distance and notification. Councilor Paul mentioned that 300 feet is insufficient in many parts of city. Councilor Flaherty asked how the "resident" list would be developed. Questioned whether data is on voter list, utility list, etc...? Nobody had a good answer. Flaherty suggests that needs to be worked out before we proceed.

Councilors discuss the 500 foot limit and why not 1000, 1500, or another number. Planner Vinskey says 300 is standard in most of state. Councilor Paul suggests 300 is insufficient give our land mass.

Councilor Onyski suggests that the owner list is easily generated by the city GIS system, but that actual residents may not be available, and further that the properties may not include enough detail to know how to address the mail (such as number of units, apartments, condos, etc..).

Councilor Babinsky asked about the exception clause that lets City Council exempt the notifications in cases where it would be overly burdensome or costly.

Councilors Flaherty, Paul, and Burns suggest we need more time to discuss, and we need to discuss notification with city employees who may have knowledge about resident and owner data.

Committee asked Mr. Vinsky about process going forward with public hearings, Planning Board, and L&O. Mr. Vinsky briefly explained process: send to Planning, schedule Public Hearings, hear from public, amend if needed in ZPD or L&O.

MOTION: Councilor Paul motions to hold in committee, Councilor Burns seconded, VOTED 3-0 to hold.

**Item #3:** Discussion of disposition of items that are lingering in committee – no deliberation of items.

- a) Flag Lots – Sponsoring Councilor Beltrandi requests that we keep it in committee.  
VOTED 3-0 to hold.
- b) Unregistered vehicles – Sponsoring Councilor O’Connell say we can remove.  
VOTED 3-0 to remove with no action.
- c) Temporary Signs – Sponsoring Councilor Allie wants to work on it, but Councilor Figy says that time has passed (public hearing) and it’s already been removed from L&O.  
VOTED 3-0 to remove with no action.
- d) Cultural Overlay – Sponsoring Councilor Surprise wants to hold in committee.  
VOTED 3-0 to hold.
- e) Clothing drop boxes and newspaper vending machines – Sponsoring Councilors Bean and Figy want to keep in committee.  
VOTED 3-0 to hold.

Councilor Flaherty proposes discussing Flag Lots and Clothing drop boxes and newspaper vending machines at next ZPD meeting schedule for March 1<sup>st</sup> at 5:30PM. Councilors Beltrandi, Bean, and Figy will work on their motions and be prepared to discuss them with ZPD.

Committee schedules next meeting for March 1<sup>st</sup> at 5:30PM.

Councilor Burns motions to adjourn. VOTED to adjourn@ 6:10PM.