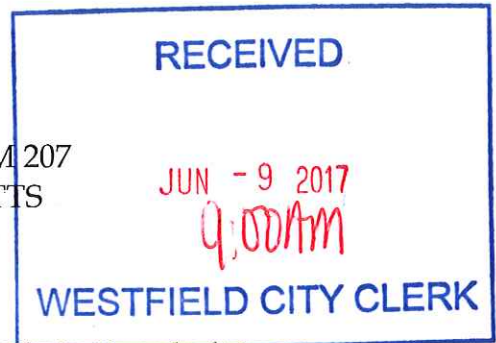


BOARD OF REGISTRARS
MUNICIPAL BUILDING, ROOM 207
WESTFIELD, MASSACHUSETTS
FEBRUARY 8, 2017
5:00 PM



The meeting was called to order by the City Clerk/Chair, Board of Registrars Karen M. Fanion at 5:16 PM in Room 207, Municipal Building, Westfield, MA.

The following Registrars were present: Rene Laviolette, Linda Saltus and Daniel Smith.

City Clerk/Registrar Karen Fanion began by handing out an official copy of the December 5, 2016 Board of Registrars minutes

Upon motion of Registrar Daniel Smith, seconded by Registrar Linda Saltus it was
VOTED : That the December 5, 2016 Board of Registrars minutes be ACCEPTED.

City Clerk/Registrar Karen Fanion presented to the Board of Registrars a copy of a form entitled, "Authorized signature form". Per Municipal Modernization Act of November 2016, MGL c.41 sec. 56, all boards and/or commissions now may designate any one of its members to approve bills and payrolls instead of take action on them at open meetings.

Upon motion of Registrar Daniel Smith, seconded by Registrar Rene Laviolette it was
VOTED : That City Clerk/Registrar Karen Fanion be the designated signatory for the Board of Registrars be ACCEPTED.

Upon motion of Registrar Rene Laviolette, seconded by Registrar Daniel Smith it was
VOTED : That Registrar Linda Saltus be the Back-Up designated signatory for the Board of Registrars be ACCEPTED.

City Clerk/Registrar Karen Fanion presented to the Board of Registrars a copy of the 2017 Municipal Election Calendar. Karen suggested the Board that it would serve the public best to change the time of the drawing for Ballot position from 4 pm to 5 pm. Also, this change will be necessary to comply with the Open Meeting Law guidelines.

Upon motion of Registrar Daniel Smith, seconded by Registrar Linda Saltus it was
VOTED : That the 2017 Municipal Election Calendar be ACCEPTED.

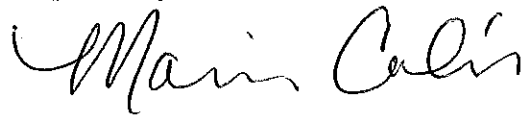
Registrar Linda Saltus asked if the new voting equipment will be approved by the City Council and purchased by the city in time for the 2017 Municipal Election. City Clerk/Registrar Karen Fanion discussed the process of purchasing the new voting equipment. She stated that the \$85,000.00 estimated cost is in the Fiscal Year 2018 budget. City Clerk /Registrar Karen Fanion discussed the process of the budget which is the Department Head submits the budget to the Mayor, the Mayor reviews it at which time he may cut it. If the Mayor approves the budget, it then goes to City Council, the City Council reviews it at which time they may cut it. If the Council does not cut it, then it will be voted on by the Council. Registrar Daniel Smith asked if will it be discussed in City Council and will support be needed. Karen stated, yes, the City Council and the Mayor are aware that new Voting Equipment is not only needed but will eventually be required as old technology is phased out. If the City Council approves the budget as is then we could begin procurement procedures as early as July 2, 2017. It is possible to have everything finalized and new equipment ready for use for the 2017 Municipal Election however installation, retraining and reformatting of election procedures will take extra time.

Registrars Linda Saltus, Daniel Smith and Rene Laviolette congratulated the City Clerk's Staff, Karen Fanion, Donna Roy, Marisa Colon and Kaitlyn Bruce, on receiving the 2016 Early Voting Challenge Silver Medal Award by the Mass Election Modernization Commission. City Clerk/Registrar Karen Fanion and Marisa Colon, on behalf of the City Clerk's Office thanked the Registrars for their congratulations and recognition of the staff's hard work during Early Voting.

Principal Clerk Marisa Colon gave a brief overview of some pertinent election information she learned during the MTCA/MCCA Winter Conference held in Devens, MA on February 1st through February 3rd. Electronic Poll Pads are available legally for future use during the Early Voting period and will soon be available for Municipal and State Elections. Some of the benefits of using Poll Pads are 1) they save time and work for election clerks, 2) they give up to date information in regards to voter status and precinct location, 3) they can be programmed to wirelessly transfer up to date data from polling place directly to the City Clerk's Office. Early Voting is not available for Municipal Elections, yet. The Legislature will most likely make amendments to the current Early Voting Law to expand Early Voting to include municipalities. From the State's perspective, Early Voting was a success but did not increase overall voter turnout. There was discussion in regards to the amount of money that was spent by municipalities and the Secretary of State's office during the Early Voting period. They will be making adjustments to Early Voting for future elections in respect to: 1) updating VRIS to accommodate the extensive EV data entry, 2) updating election equipment that will be used for EV and 3) hopefully, increasing financial compensation and/or incentives for towns and municipalities. The 2017 Census forms have been mailed, are being returned and will be processed.

At 6:05 PM and upon motion of Registrar Linda Saltus, it was
VOTED: To ADJOURN.

Respectfully submitted,

A handwritten signature in black ink that reads "Marisa Colon". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

Marisa Colon, Principal Clerk