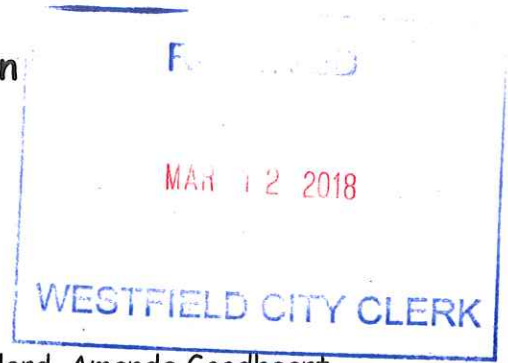




Westfield Historical Commission

Minutes for February 26, 2018

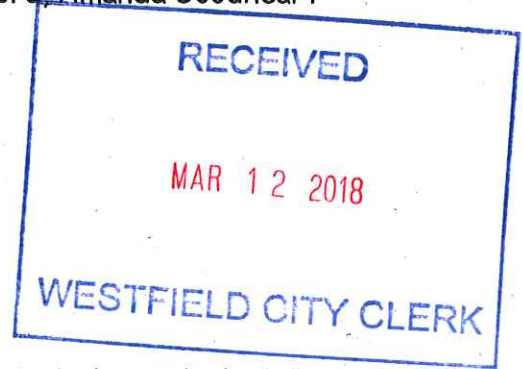
Westfield City Hall / Room 201



Present: Carly Bannish, Cindy Bronson, Kate Deviny, Cindy Gaylord, Amanda Goodheart-Parks, Ellen McEwan, Debbie Oppermann
Absent: None

Meeting Called to Order:

Commissioner Gaylord called the meeting to order at 7:00.



Public participation:

- Karen Fanion (City Clerk): Discussed the 90 Day Demolition Delay with the WHC. She reiterated that we have 45 days to schedule a public hearing and there is a 90-day delay for demolition. Abutters must be notified by certified mail. Ms. Fanion told the WHC if we wanted to review this ordinance, we would have to go to the City Council. It would be necessary for the WHC to get on the Council agenda. She thought we could start with our City Council Liaison (David Flaherty).
- Carol Martin (Westfield Museum Inc.) and Ray Casella (Casella Design Associates, Architects): Mr. Casella has created a design for an accessibility plan into the museum building. It will be in the least obstructive position and something in keeping with the building. Handrails, slope, and location needed to be considered. The accessible ramp and platform will go along the side of the building near the service entrance. Materials have been tested and those with disabilities haven't had difficulties getting wheelchairs and crutches over the "faux" wood materials. Ms. Martin would like a letter from the WHC stating that the WHC has seen the plan for the concept for the exterior accessible entry. Commissioner Goodheart-Parks will write and send this letter to Ms. Martin. (This was requested because the WHC holds a preservation restriction on the Westfield Museum Inc. building.)
- Dan Allie and Dick Patterson: The sign ordinance has been an issue for these gentlemen who wish to place a construction sign at the Wyben Schoolhouse during renovation work. A building permit is necessary and Mr. Patterson will move forward with this. The transfer of the schoolhouse to the WHC has been officially completed; the reconstruction of the window shutters by the Technical Academy is underway; a curb cut has been okayed at the project site; contact with someone willing to do the chimney work has been made; and they are awaiting a power

washing quote for the exterior of the Schoolhouse. Commissioner Deviny will meet with Mr. Patterson to create a list of priorities using the criterion in the book created by Scott Dunkin. Kate Deviny made a motion to accept the designed sign and for it not to exceed \$500.00. Amanda Goodheart-Parks seconded the motion. Motion passed unanimously. Amanda Goodheart-Parks made a motion to reaffirm Dick Patterson as the WHC Wyben Schoolhouse representative. Debbie Oppermann seconded the motion. Motion passed unanimously.

Secretary's Report

Ellen McEwan made a motion to accept the 1-22-18 report as prepared by Carly Bannish, motion seconded by Kate Deviny. Motion passed unanimously.

Treasurer's Report:

- Historical Gift Account: \$ 12,747.84
- Historical General Fund: \$3,585.25
- Supplies: \$750.00

Mail:

- None

Unfinished Business:

- Scott Hathaway (Director of Park and Recreation): Recommended that the WHC attend the Park and Recreation meeting to officially request a discussion about historical markers and their placement in the city.
- Commissioner Gaylord wrote thank you letters to Councilors Emmershy and Allie, thanking them for their generous donation of three desks and a slate for the Wyben Schoolhouse.
- 350th Update: The WHC will launch the celebration with our Ghost Tours this coming fall. Commissioner Gaylord reported there will be floats, historic walks/tours downtown, and the public schools will be involved in the celebration.
- Concerns about the Greenway signage: Commissioner Deviny will contact Ashley Eaton to share information about the Pochassic Indians who lived in our area as well as the Woronoco.
- Preservation Award: Commissioner Gaylord will write up the ad for the newspaper requesting nominations for this year's Preservation Award.

New Business:

- Two desks for the Wyben Schoolhouse have been generously donated to the WHC
- Officer Elections: A slate of Officers was presented: Chairperson: Cindy Gaylord/Secretary: Kate Deviny/Treasurer: Carly Bannish. Commissioner McEwan made a motion to accept the slate of officers for the 2018-2019 year. Commissioner Goodheart-Parks seconded the motion. Motion passed unanimously.

Adjourn: Ellen McEwan made a motion to adjourn. Kate Deviny seconded the motion. Motion passed unanimously and the meeting was adjourned at 8:40 PM.

Next meeting is Monday, **March 19, 2018.**

Respectfully submitted, Carly Bannish

