

RECEIVED

By City Clerk's Office at 12:23 pm, 5/12/22

BOARD OF PUBLIC WORKS
April 12, 2022

Pursuant to Governor Baker's March 1, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the City of Westfield Water Commission & Board of Public Works will be conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Westfield website at www.cityofwestfield.org. For this meeting, members of the public who wish to listen to the meeting may do so by tuning into Channel 15 or online at westfieldtv.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City's website an audio recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Convened: 7:01 PM via teleconference

Present Francis Cain- Acting Director of Public Works
Casey Berube - Deputy Superintendent
Stephen White-Secretary
Brian Richards- Member
Hannah Larkham- Office Manager

Reading of the minutes of the March 8, 2022 meeting waived and approved vote 2-0.

Public Participation: None.


City Councilor Communications: None.

Department of Public Works Monthly Report:

The Department is continuing to work with the Mayor, Engineering Department, and Gas & Electric on roadway resurfacing efforts for this construction season. Union Street, Holyoke Rd, and Old Quarry Rd are scheduled for this spring. Crack sealing started last week on Springdale Rd. Additional streets are to include Elm St, North Elm St, Pochassic St, Cabot Rd, South Broad St, Little River Rd, Feeding Hills Rd, Pontoosic Rd, Southwick Rd, Old Stage Rd, North Rd, and portions of Shaker Rd, and Franklin St. Pothole season has begun and all available department resources are being put into road repairs and maintenance. The Department is working with the Purchasing Department to rebid roadway maintenance contract. Sewer infrastructure repairs have been made at 306 Elm St, 37 Westwood Dr, and 51 East Silver St. All defects were associated with lateral services. The Department is still waiting on start date/construction scheduled from Baltazar on Jack's Brook culvert. There is several mechanical issues with refuse and recycling fleet this week which has delayed collections. Most repairs are complete, but they are still down one truck. The Department continues to work with The Personnel Department to fill vacant positions. The Department is currently operating with 2/3 staffing. There are currently 14 vacant positions (2 SHMEOs, 7 MEOs, 2 Craftsmen, 2 Laborers, and 1 working Foreman)

City Engineer Update: Current projects such as Western Ave: Eastern Phase, Columbia Greenway, and City View Rd culverts are all underway. The materials for the culverts are being manufactured. The City is working on the paving list. Union St, Holyoke Rd, and Old Quarry Rd are the first to be taken care of this spring.

A motion was made to adjourn the meeting at 7:26 PM.


Secretary