

Westfield Local Emergency Planning Committee

Meeting Minutes of May 5, 2021 – Teleconference through Zoom; aired real-time on Channel 15 and online at westfieldtv.org

- 1. Introductions:** Captain Jay Pitoniak called the meeting to order. The meeting is being recorded electronically and is being broadcasted on Channel 15 and on westfieldtv.org.

The attendees were Captain Jay Pitoniak, Nina Barszcz, Margaret Terkelsen, Tammy Tefft, Bob Weaver, Brian Sullivan, Jay Hastings, Peter Currier, Chris Gaines, Bruce Bussiere, John Leary, Mike Foyle, Chris Willenberg, Kristin Monfette, Fire Chief Patrick Egloff, and Christie Fillion. Pete Cowles was recording and broadcasting the meeting.

- 2. Acceptance of April 7, 2021 Meeting Minutes:** These minutes were not ready to be accepted.
- 3. Recertification of the LEPC:** Steve Malochleb was not able to attend the meeting.
- 4. COVID-19:** Representatives from the Health Department and Emergency Management were not able to attend the meeting.
- 5. City Wide Inventory List:** If any department has not sent their inventory list to Deputy Fire Chief Eric Bishop, please follow up with Deputy Bishop directly. This inventory list will be a list of all emergency equipment available and where it is stored. Baystate Noble will send Deputy Bishop an updated list of their equipment.
- 6. Peter Miller, Director of Community Development:** Peter Miller was not able to attend the meeting.
- 7. Upcoming City Events:**
 - a.** Mestek will be holding a job fair in the morning on Saturday, May 22, 2021. Other companies in the area will also be participating at this job fair.
- 8. Past Events:** No events to discuss.
- 9. Emergency Management:** Steve Malochleb was unable to attend the meeting.
- 10. Report from MRC and CERT:** A member of this group was not in attendance.
- 11. Tier 2 Updates:** Deputy Fire Chief Kane Jr. was unable to attend today's meeting. He did send an email stating there were no updates for Tier 2.
- 12. MEMA:** Kristen Jerome was not able to attend the meeting.
Link to MEMA course calendar website <https://mematraining.chs.state.ma.us/TRS/trainingCalendar.do>
- 13. New Business:** No new business.
- 14. Departmental Reports:**

CITY OF WESTFIELD

Airport – The table top exercise will be held in June at Hangar 1.

The FAA Part 139 Inspection is scheduled for the week of June 21, 2021. This inspection will take 2.5 days.

There was a security issue that occurred several weeks ago at the airport. The department is looking at security improvements.

Animal Control – Animal Shelter is still open by appointment only.

Dog licenses can be obtained by mailing in the application or in person at City Hall.

The numbers for positive specimens for rabies this year has been low.

Baystate Noble – The hospital held a training with Westfield Fire Department on May 1, 2021 with the Mass Decontamination Unit (MDU). The WFD's MDU was set up along with the hospital's Rapid Deployment MDU unit. On May 3, 2021, the hospital updated their visiting rules. Visiting hours are from 12 p.m. to 8 p.m. Only one visitor per room and visitors need to check in and sign in for contact tracing. Anyone with COVID symptoms or COVID positive are directed to a special area where they can visit by using an iPad. A phone and translating machine is available for use also.

Flood – The Notice of Intent has been filed and a meeting has been scheduled for May 25, 2021 regarding the removal of trees on the levee.

Mestek – Besides the job fair with other companies on May 22, 2021, there isn't any other updates.

SWWT – The West Parish facility is currently working on their risk management plan audit.

WFD – Six EMTs are still working at the schools every day. Three paramedics are working at the vaccination center at the Big E every day. Business as usual. The department is responding to all fire and EMS calls.

WPD – Most of the police officers have been vaccinated. Business as usual. Calls for police have been steady.

WSU – On Monday, ~~April 12, 2021~~ (**Correction: May 10, 2021**) all students will be off the campus by 5 p.m. There will be a couple dozen students that will remain on campus during the summer. For the Fall 2021 semester, all students will be back on campus. All graduation ceremonies will be held at the MassMutual Center.

Captain Pitoniak ascertained a motion to adjourn the meeting.

John Leary made the motion.

Tammy Tefft seconded the motion.

10:53 a.m. – Virtual Meeting Adjourned

Next Meetings – June 2, 2021