

Westfield CULTURAL COUNCIL

Westfield City Hall
59 Court Street, Westfield, MA 01085

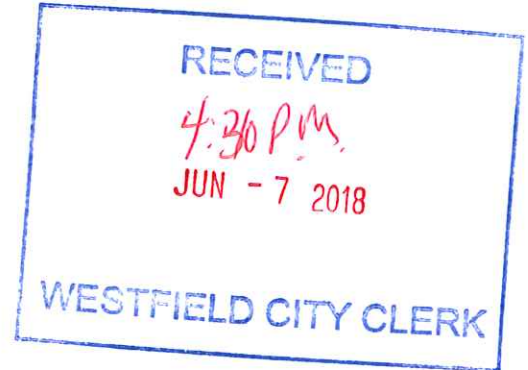
Meeting Minutes 5.9.2018

Present:

Sylvia Abar
Morgan Drewniany
Barbara James
Candy Pennington
Patricia Steele-Perkins
Amy Tosi

Absent:

Becky Clark
Susan Kingra
Kathy Martin
Holly Robbins
Barbara Trant



The meeting was called to order by the chair at 7:09 PM

Morgan Drewniany moved to approve the April minutes, this was seconded by Candy Pennington and the motion was passed.

Amy Tosi moved to postpone acceptance of the April Treasurer's report for clarification, seconded by Candy and so moved

In reviewing the Grant reception, Amy Tosi read from an email sent to the council prior to the meeting from Holly Robins which addressed concern over the Grant reception held in April, holly stated that there was low attendance. Holly also wrote in her email that the website needs updating as well as the Facebook page.

Amy Tosi informed the council that the website has been updated and that the Facebook Page is defunct as creator and only administrator of the page has not been responsive to requests for login information,

Sylvia Abar suggested that the grant reception date be set during the grant cycle so that the information is included in the award and rejection letters sent out after the decisions have been made. She suggested that an RSVP date is included in the letters and that the reception be held downtown.

Amy Tosi suggested that a new Facebook page be generated. Morgan Drewniany agreed that it would be a great tool to gather and display photos of events produced by grantees.

The topic of generating new membership to replace the members whose terms are coming to a close came up. Sylvia suggests that we put together a packet instructing interested parties on the appointment process. Amy suggested we hold an open call meeting for prospective members. Morgan agreed to write a press release.

Pine Hill Cemetary requested a change of date for their yoga class grant from 5.21.2018 to 6.3.2018. The council approved this amendment to the grant.

The Chair informed the council that private emails are not permitted on the City's website. Any member who wishes to create a city email address will be sent the City's Acceptable Use policy agreement.

Amy Tosi is working with TruBlu Graphics to complete the brochure/rack card started by Holly and Sylvia. She will send out a prototype when it is ready.

An Availability poll will be sent for the June meeting.

The meeting adjourned at 8:11 PM

Submitted by

Any Tosi