

CITY OF WESTFIELD

Westfield Local Emergency Planning Committee

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WESTFIELD CITY CLERK

Meeting Minutes of June 7, 2023

1. **Introductions:** Deputy Fire Chief Eric Bishop called the meeting to order and announced the meeting is being recorded. The sign-in sheet was passed around.
2. **Introduction of new members:**
 - Abby Carpenter was present and stated she was shadowing with Springfield Water & Sewer. She is an intern that will be working with them for the summer.
3. **Acceptance of March 1, 2023 Meeting Minutes:**

Deputy Bishop ascertained a motion to accept the minutes of April 5, 2023 and May 3, 2023. Albert Masciarelli made the motion to accept the minutes. Motion was seconded and unanimously VOTED to approve.
4. **Grant funds for LEPC:**
 - Deput Bishop stated the following:
 - Currently he has not written any grants for LEPC.
 - Ron Gibbons was involved in a grant for water equipment.
 - Emergency Management Director Ron Gibbons stated the following:
 - He has been approved for a grant in the amount of \$20,100.00 from FEMA.
 - He will be working on getting dive equipment along with cold water suits for emergencies.
 - Working with Police and Fire on other projects for them.
5. **Peter Miller, Director of Community Development:** Peter Miller was not able to attend the meeting. Deputy Bishop stated that the Fireworks will be held on June 24, 2023 at South Middle School.
6. **Upcoming City Events:**
 - Iron Man will be coming though on June 11, 2023
 - They will be starting in Springfield at 6am.
 - They are expecting 400 people attending.
 - Route is all mapped out.
 - They will be going through Westfield.
 - It will take approximately 20 minutes or less for them to go through Westfield.
 - Springfield will be having a remote command center.
7. **Past Events:**
 - Airshow
 - Deputy Bishop stated that there were no issues. There was good planning and execution.
 - The 104th stated that as far as the Vintage Airplane Event there were not many people in attendance.

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8. Emergency Management: Ron Gibbons the new Emergency Management Director was present and stated the following:

- He has met with MEMA trying to get up to speed on things.
- He has 2 grants. One for \$20,100.00 and one that has not been used and he is getting an extension on that to be able to use it.

9. Tier 2 Updates:

- Deputy Bishop stated that he heard from Lt. Kane this morning and there are no updates.

10. New Business:

- Fast 5K will be held on May 6th.
- Air Show will be held on May 13 & 14, 2023
Nick Lanci from the 104th stated the following:
 - Air Show to take place May 13 & 14, 2023.
 - WPD has a really good traffic control plan.
 - Working with their parking lot teams for training to handle the influx of people.
 - Reservation wise, Saturday will be the bigger attendance day.

Chris Willenborg from the Airport stated the following:

- On Friday the day before the Air Show is the practice day. It is also family day at the base so there will be a little more traffic up there than normal.
- WPD Traffic has done an outstanding job with the plan this year for traffic control.
- The Emergency Plan has been updated for the Air Show.
- They are coordinating with the FAA for all the legal waivers.

11. Departmental Reports:

Health Dept. – Crystal Dugay stated the following:

- She introduced Ned Saviski as the new Public Health Inspector.
- Nothing new to report.

Mayor – Albert Masciarelli was present and stated the following:

- Prior to the Westfield Technical Academy graduation starting, power went out. Generators were brought in and hooked up to the sound system then the power came back on.
- Mayor is still asking for an inventory of emergency supplies and locations and documents of the process.
- Deputy Bishop stated the following:
 - Process was started a while ago and not yet finished.
 - They are looking for a document that tells where all the emergency supplies are located.
 - He will work with Ron Gibbons regarding this after the meeting.

Springfield Water & Sewer – Kristin Monfette stated the following:

- She thanked the Fire Department and the Hazmat team for their help in an exercise they had.
- It was very impressive with all the rigs there at the Water Treatment Plant.

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- They let the alarm go and do the alarm exercise for a chlorine leak. All the people were evacuated. The Hazmat team showed up right on time. Took control of the scene. Everyone involved learned a lot from this.
- They are now working on a Dam Exercise. Tighe & Bond is coordinating it for them. This will be done for all of their dams in surrounding towns. Police, Fire and Emergency Managers from these towns will be invited to be a part of this exercise.
- Dam plans are at the printers, she will have updated ones for Deputy Bishop shortly.

Western Mass Hospital – Brian Sullivan stated there is nothing new to report.

WFD – Deputy Bishop stated the following:

- Gas tanks will be removed today.
- Tanks have not been used for over six years.

WPD – Sgt. Mejias stated the following:

- They are having their tanks removed tomorrow.
- For the Iron Man event, they will be having a dispatcher along with Captain Dickinson at the Command Post in Springfield. They have worked with Mike from MEHMA for the radios and communications. They were able to work out a way for there to be communication between the Captain and herself for traffic so all the other people did not have to listen to their communications between each other.

WSU – Tom Kettle was present and stated the following:

- The students are gone.
- There will be about 150 students that will be staying for the summer.
- Conferences will be starting the end of the month which will be a busy season.
- They will be having the Police Cadet Program there with over 500+ attendees.
- Lots of construction will be going on.
- Move in day is Friday September 1st. Students return to class after Labor Day.

NGL – Eric D’Astous was present and stated the following:

- Business as usual.
- They are working on summer maintenance thru this month.

Mestek – Taidgh Bluckley was present and stated the following:

- They are working with the Westfield G & E to replace gas meters at 161 Notre Dame Street and Westfield Industrial Park Road location.

With nothing further, Deputy Bishop ascertained a motion to adjourn the meeting.
A motion was made by Albert Masciarelli and seconded to adjourn.

9:25 a.m. – Meeting Adjourned

Next Meeting – September 6, 2023

