



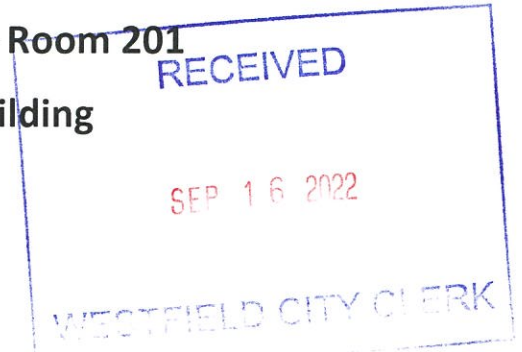
City of Westfield, Massachusetts

NOTICE OF MEETING

City Council Personnel Action Committee (PAC)

Thursday, July 7, 2022 @ 6:30pm – Room 201

59 Court Street, Municipal Building
Westfield, MA 01085



AGENDA Minutes

Call meeting to Order @ 6:30 p.m.

Attendance – Brent Bean, Chair, James Adams, Dan Allie, Cindy Harris, William Onyski, Robert Bishop

Public Participation – no one spoke

1. Submitting the reappointment of Donna Brown of 1618 east Mountain Road as a member of the Cultural Council for a three year term.
 - See attached sheet for appointment's bio & background

Motion was made by Adams seconded by Bean to approve the appointment - Approved 2-0

2. To discuss the screening and hiring process for the City Clerk position
 - Process was discussed by PAC members and Robert Bishop, Personnel Director.
 - Job posting was closed on July 7, 2022
 - 6 qualified applicants will be screened by the resume screening committee made up of Ralph Figy (PAC), Robert Bishop, and a member of the City of Westfield's law department.
 - The resume screening committee will submit four candidates to the prescreening committee made of the PAC, Brent Bean, Ralph Figy, James Adams & Robert Bishop. The committee will interview all four candidates in excessive session and vote to select two candidates unranked for the full council to vote on in open session.

Motion was made by Adams seconded by Bean to approve the process- Approved 2-0

Motion was made by Adams seconded by Bean to approve the minutes of July 7, 2022 - Approved 2-0

Adjourned @ 6:55 p.m.