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WESTFIELD CITY CLERK

MINUTES OF THE 10-1-2020
FINANCE COMMITTEE MEETING

The meeting was called to order at 6:00PM. Chair Figy and member Sullivan were present. Also, in attendance was Dave Billips, and Chief Egloff.

3 & 4) A transfer of \$140.00 from the Department of Public Works Highway P.O.S. account FY 21 to Department of Public Works Highway Division P.O.S. account 2020. Director Billips stated that this is not required as the Health Department paid for these Health tests. Councilor Sullivan Made a motion to remove from Committee without action. Chair Figy seconded and it passed with a 2-0 vote.

5) A transfer of \$468.10 from the Fire Department Payroll Account FY 2021 to the Fire Department Payroll Account FY 2020. Chief Egloff explained that this would correct a payroll mistake that has occurred over the past three years. An employee was only receiving $\frac{1}{2}$ of his roll call incentive. No one could figure out how this discrepancy occurred but that it has been corrected. Councilor Sullivan made a motion to approve and it was seconded by Chair Figy. The motion passed by a 2-0 vote.

6) A transfer of \$441.75 from the Ambulance Payroll Account FY21, to the Ambulance Payroll Account FY 2020. This is the other Half of the employee for item to complete the employee's salary updated. Councilor Sullivan made a motion to approve which was seconded by Chair Figy. The motion passed by a 2-0 vote.

7) A transfer of \$5218.88 from the DPW Highway P.O.S. FY 21 to D.P.W. Highway P.O.S. FY 20. Director Billips stated that this is for a prior year bill. The invoice was sent to the wrong department, The Airport. City Purchaser is working on fixing this as it is a reoccurring issue. Councilor Sullivan made a motion to approve the motion and it was seconded by Chair Figy. The motion passed 2-0.

A motion to adjourn was made by Councilor Sullivan and seconded by Chair Figy. The motion passed 2-0.

Respectfully submitted. Ralph Figy, Chair