



MINUTES OF THE BOARD OF ASSESSORS

59 COURT STREET
CITY HALL – ASSESSORS OFFICE, ROOM 111
WESTFIELD, MA 01085
OCTOBER 11, 2023 AT 5:00PM

In Attendance: Grace Sullivan (Chair), Diane Snow, Timothy Reynolds & Ashlie Brown (City Assessor)

The meeting was called to order in the Assessor’s Office, 59 Court St, Westfield, MA at **5:00pm** by Chair Sullivan.

VOTED: Minutes for the SEPTEMBER 13, 2023 were ACCEPTED

Public Participation: None

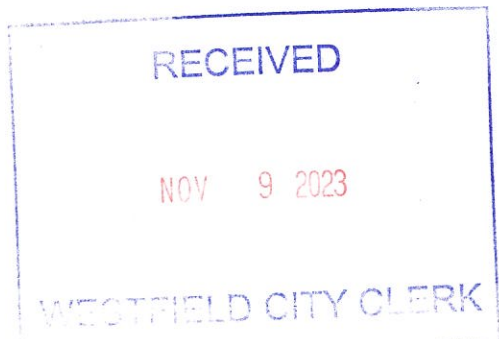
Bills Payable: None

Old Business: None

New Business:

VOTED: September monthly abatement/commitment reports

VOTED: Ch. 61A Tax Lien: 70R-10 (Southampton Rd)



City Assessor Report: Ruffo & Gage attended the Clerk’s Meeting (9/28) on 3ABCs & Exemptions. Brown attended the Municipal Law Seminar (9/28) for Charitable/Religious Exemptions & Assessing Administration recurring issues. Frangie attended HHCAA Fall Seminar (10/5) on Field Inspection protocols. Brown is currently working on FY24 values, end of year reports and Classification materials. Office staff and Board Members have completed Cyber Security online training. We have begun Board/Commission cyclical inspections. Assessors continue to work on building permits and sales inspections.

At **5:22pm** upon motion from Snow and seconded by Reynolds, it was VOTED: to enter Executive Session.

Approved on: 11, 8, 23

Grace Sullivan Grace Sullivan, Chair
Diane Snow Diane Snow
Timothy Reynolds Timothy Reynolds